



# **SOUTH-EAST LONDON & KENT YOUTH FOOTBALL LEAGUE**

**(SELKENT YOUTH LEAGUE)**

**UNDER 7's to UNDER 21's**

## **RULES & PROCEDURES HANDBOOK**

**SEASON 2024/2025**

**Web Site: [www.selkent.org.uk](http://www.selkent.org.uk)**



**Affiliated to: - The London Football Association Ltd**

## Privacy Policy

The SELKENT League collects, uses and stores personal information relating to people in various roles include league officials, club officials, players, parents and referees. Where this information is provided to us by clubs, it is the club's responsibility to inform and gain consent from the relevant people to have their information shared with us.

The personal data we may hold for individuals may include name, date of birth, address, phone numbers, gender and county/FA membership or affiliation numbers.

We will only use personal data for the purpose for which it has been specifically provided. We need this data in order to run the League. Membership of the League and membership of a Club within the League provides the lawful basis we have for processing your personal data as we have a contractual obligation to individuals as participants or members to provide the services of a League.

We do not share this data with any third-parties other than our governing bodies (the FA and relevant county FAs) where we are obliged to do so, where we have a legal obligation to do so, to protect the rights, property or safety of individuals, or where we have the consent of the people concerned.

Your personal data is kept while you remain associated with the League. We will delete this data after you have no further involvement with the League, or sooner if specifically requested and we are able to do so. We may need to retain some personal data for longer for legal or regulatory purposes. You have the right to request access to your personal data, to request the rectifying of the data we hold about you and to request the erasure of your personal data where there is no good reason for us to continue to process it. We may be unable to provide any remaining services to you should you wish for your data to be erased.

# **SOUTH EAST LONDON AND KENT YOUTH LEAGUE**

**(Founded 2002)**

## **HANDBOOK AND RULEBOOK – SEASON 2024-2025**

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## **SELKENT LEAGUE MANAGEMENT COMMITTEE SEASON 2024-2025**

Life President	Ken Pickerell. Mobile: 07887 568 492 e-mail: kpickerell@aol.com
Vice President	Kay McIvor. Mobile: - 07929 435 131 e-mail: kaymcivor6@gmail.com
Chairman	Shayne Hoadley. Mobile: 07890 541 644 e-mail: shayne.hoadley@virginmedia.co.uk
Vice Chairman	Ken Pickerell. Mobile: 07887 568 492 e-mail: kpickerell@aol.com
General Secretary	Sally Dolan. Mobile: 07951 717 051 e-mail: sally@selkentsecretary.com
Child Welfare Officer	Sally Dolan, 193 Crookston Road, Eltham, SE9 1YE Mobile: 07951 717 051 e-mail: sally@selkentsecretary.com
Treasurer	Sally Dolan Mobile: 07951 717 051 e-mail: sally@selkentsecretary.com
Fixtures & Result Secretary	Sally Dolan. Mobile: 07951 717 051 e-mail: sally@selkentsecretary.com
Registration Secretary	Kay McIvor, Mobile: - 07929 435 131 e-mail: kaymcivor6@gmail.com
WGS Co-Ordinator	Carole Crowhurst, Mobile: 07955 603 039 e-mail: carole.a.crowhurst@gmail.com
Transfer & Player Deregistration Admin Officer	Carole Crowhurst, Mobile: 07955 603 039 e-mail: carole.a.crowhurst@gmail.com
Referee Secretary	John Goodman, Mobile: 07508 521 837 e-mail: selkentrefsec@gmail.com
Course Co-ordinator	Paul Staggs Mobile: mssc. 07975 733 129 e-mail: mssc.paul.staggs@outlook.com
Course Co-ordinator Assistant	Toni Coakley Mobile: 07706 406108 e-mail: tonicoakley@icloud.com

Web Site Technical Adviser  
Officer

Peter Hoare,  
Mobile: 07740 189 875  
e-mail: phoare@analystic.com

Trophy Secretary

Colin Etheridge Tel: 020 8303 7793  
Mobile: 07894 917 345 e-mail: colin@sportsscenedirect.com

Minute Secretary

Kay McIvor,  
Mobile: - 07929 435 131  
e-mail: kaymcivor6@gmail.com

**PLEASE NOTE THE RULES FOR: -**

**Contacting League Officers and Registration Administrators**

- No telephone calls to any officer after 8.00.pm
- No club representative may knock on the door or ring the bell of any league official or registration administrator without prior agreement.
- **Under no circumstances are parents or players permitted to visit a member of the management committee.**

**CLUBS ARE ASKED TO COMPLY WITH THE ABOVE RULE 5E (i) AT ALL TIMES.**

## LEAGUE GENERAL MEETINGS SEASON 2024-2025

**General Meeting will be held at: -**

**Venue:** Metrogas Amateur Sports Association Ltd  
Forty Footway, Avery Hill Road, New Eltham  
London, SE9 2EX

**(No correspondence to be sent to the above addresses)**

**General Meeting to be held on the following dates: -**

<b>DAY</b>	<b>DATE</b>	<b>YEAR</b>
WEDNESDAY	4 <sup>th</sup> SEPTEMBER	2024
WEDNESDAY	4 <sup>th</sup> DECEMBER	2024
WEDNESDAY	5 <sup>th</sup> MARCH	2025
WEDNESDAY	4 <sup>th</sup> JUNE	2025

### **ANNUAL GENERAL MEETING**

**WEDNESDAY                      09<sup>th</sup>                      JULY                      2025**

### **NO AUGUST LEAGUE MEETING**

**PLEASE NOTE: - CLUBS** MUST ENSURE THEY ARE REPRESENTED AT THE LEAGUE MEETINGS AND THE ANNUAL GENERAL MEETING. SEE Rule 9A

### **League Headquarters:**

London Marathon Playing Fields,  
Shooters Hill Road, SE18 4LT

(No correspondence to be sent to the above addresses)

**The following are held at League Headquarters: -**

- Management Committee Meetings
- Member Clubs Disciplinary Hearings
- Selkent Courses
- Selkent Workshops

## **DIVISIONAL REGISTRATION ADMINISTRATORS 2024-2025**

<b>UNDER 7's</b>	Kay McIvor	4 Sorrel Way, Northfleet, Kent DA11 8TE mobile: 07929 435 131 e-mail: - kaymcivor6@gmail.com
<b>UNDER 7's</b>	Carole Crowhurst	62 Goddard Road, Beckenham, Kent, BR3 4BG mobile: 07955 603 039 e-mail: - kaymcivor6@gmail.com
<b>UNDER 8's</b>	Nikki Sheppard	24 Wisteria Gardens, Swanley, BR8 7TX. mobile: 07903 708 478 e-mail: - nikshep84@gmail.com
<b>UNDER 9's</b>	Toyin Ola-Adams	79 Garland Road, Plumstead, SE18 2PL mobile: - 07507 238 215 e-mail: - toyin.ra@yahoo.com
<b>UNDER 10's</b>	Alan Weyman	10 Cyril Road, Bexleyheath, Kent, DA7 4PP mobile: 07505 078 466 e-mail: awayman@hotmail.co.uk
<b>UNDER 11's</b>	Louise Mattin	7 Mrytle Close, Erith, DA8 3PT mobile: - 07539 066 164 e-mail: - louisemattin@hotmail.co.uk
<b>UNDER 12's</b>	Gill Neville	113 Glenmore Road, Welling, DA16 3BL. mobile: 07956 223 899 e-mail: gillnev58@gmail.com
<b>UNDER 13's</b>	Serkan Ali-Osman	77 Brixham Road, Welling, DA16 1EH mobile: 07306 853 576 e-mail: - serkan.demon@gmail.com
<b>UNDER 14's</b>	Nicola Thorne	32 Cumberland Drive, Bexleyheath, DA7 5LB. mobile: 07988 937 602 e-mail: - nicola.thorne@mcbridesllp.com
<b>UNDER 15's</b>	John Goodman	82 Selwyn Crescent, Welling DA16 2AN mobile: 07508 521 837 e-mail: johngymcafc@gmail.com
<b>UNDER 16's</b>	Sally Dolan	193 Crookston Road, Eltham, SE9 1YE Mobile: 07951 717 051 e-mail: - sally@selkentsecretary.com
<b>UNDER U17 - U21's</b>	Sally Dolan	193 Crookston Road, Eltham, SE9 1YE Mobile: 07951 717 051 e-mail: - sally@selkentsecretary.com

### **CONTACTING REGISTRATION ADMINISTRATORS**

- No telephone calls to any officer after 8.00.pm
  - No club representative may knock on the door or ring the bell of any league official or registration administrator without prior agreement.
  - Under no circumstances are parents or players permitted to visit the home of any League Official.
- Failure to comply with this Rule will result in a fine of up to £100.00.**

### **CLUBS ARE ASKED TO COMPLY WITH THE ABOVE INSTRUCTIONS AT ALL TIMES.**

**Registration Cards** are available from Registration Secretaries & Transfer Officer **only**.

**Transfer Forms** can only be obtained from the League Transfer & Deregistration Admin Officer.

**Match Cards** are available at League meetings and at the London Marathon Ground

**Extra Handbooks** are available at the monthly League Meeting

<b>PLAYER REGISTRATION CALENDAR FOR SEASON 2024-2025</b>												
<b>YEAR</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>
<b>2018</b>	U7	U7	U7	U7	U7	U7	U7	U7				
	U8	U8	U8	U8	U8	U8	U8	U8				
<b>2017</b>									U7	U7	U7	U7
	U8	U8	U8	U8	U8	U8	U8	U8	U8	U8	U8	U8
	U9	U9	U9	U9	U9	U9	U9	U9				
<b>2016</b>									U8	U8	U8	U8
	U9	U9	U9	U9	U9	U9	U9	U9	U9	U9	U9	U9
	U10	U10	U10	U10	U10	U10	U10	U10				
<b>2015</b>									U9	U9	U9	U9
	U10	U10	U10	U10	U10	U10	U10	U10	U10	U10	U10	U10
	U11	U11	U11	U11	U11	U11	U11	U11				
<b>2014</b>									U10	U10	U10	U10
	U11	U11	U11	U11	U11	U11	U11	U11	U11	U11	U11	U11
	U12	U12	U12	U12	U12	U12	U12	U12				
<b>2013</b>									U11	U11	U11	U11
	U12	U12	U12	U12	U12	U12	U12	U12	U12	U12	U12	U12
	U13	U13	U13	U13	U13	U13	U13	U13				
<b>2012</b>									U12	U12	U12	U12
	U13	U13	U13	U13	U13	U13	U13	U13	U13	U13	U13	U13
	U14	U14	U14	U14	U14	U14	U14	U14				
<b>2011</b>									U13	U13	U13	U13
	U14	U14	U14	U14	U14	U14	U14	U14	U14	U14	U14	U14
	U15	U15	U15	U15	U15	U15	U15	U15				
<b>2010</b>									U14	U14	U14	U14
	U15	U15	U15	U15	U15	U15	U15	U15	U15	U15	U15	U15
	U16	U16	U16	U16	U16	U16	U16	U16				
<b>2009</b>									U15	U15	U15	U15
	U16	U16	U16	U16	U16	U16	U16	U16	U16	U16	U16	U16
	U17	U17	U17	U17	U17	U17	U17	U17				
<b>2008</b>									U16	U16	U16	U16
	U17	U17	U17	U17	U17	U17	U17	U17	U17	U17	U17	U17
	U18	U18	U18	U18	U18	U18	U18	U18				
<b>2007</b>									U17	U17	U17	U17
	U18	U18	U18	U18	U18	U18	U18	U18	U18	U18	U18	U18
	U21	U21	U21	U21	U21	U21	U21	U21				
<b>2006</b>									U18	U18	U18	U18
	U21	U21	U21	U21	U21	U21	U21	U21	U21	U21	U21	U21
<b>2005-2004</b>									U21	U21	U21	U21
	U21	U21	U21	U21	U21	U21	U21	U21	U21	U21	U21	U21
<b>2003</b>									U21	U21	U21	U21
	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>
<b>Note: - A Child born on or after 1<sup>st</sup> September 2018 is eligible to play once they have attained the age of six but can only play in the Under 7 age group.</b>												
<b>Note: - Under 21's Players must be 16 and under 21 as at the 1<sup>st</sup> September 2024</b>												



## **LONDON & KENT COUNTY FOOTBALL ASSOCIATION CONTACTS**

### **LONDON FOOTBALL ASSOCIATION**

South Way, London HA9 0WS  
Web Site: <http://www.londonfa.com>

### **KENT COUNTY ASSOCIATION**

Invicta House, Cobdown Park,  
Kent, ME20 6DQ  
Telephone: 01622 791 850  
Web Site: <http://www.kentfa.com>

### **KENT COUNTY OFFICERS DETAILS**

#### **Chief Executive Officer & Senior Safeguarding Lead**

**Darryl Haden**, 01622 791 850 e-mail - [darryl.haden@kentfa.com](mailto:darryl.haden@kentfa.com)

#### **Deputy CEO/Head of Football Services: -**

Richard Judd, 01622791 850 e-mail- [richard.judd@kentfa.com](mailto:richard.judd@kentfa.com)

#### **Safeguarding Officers**

Lucy Kidd, 01622 791 850 e-mail - [Safeguarding@KentFA.com](mailto:Safeguarding@KentFA.com)

#### **Discipline Officers: -**

Jonny Ricketts, e-mail - [jonny.ricketts@kentfa.com](mailto:jonny.ricketts@kentfa.com)

Mark Bright, e-mail - [mark.bright@kentfa.com](mailto:mark.bright@kentfa.com)

#### **Referee Devolvment Officer**

Nick Dunn, e-mail- [nick.dunn@kentfa.com](mailto:nick.dunn@kentfa.com)

#### **Competitions Football Services Officer -**

Matt Dixon [Matthew.Dixon@KentFA.com](mailto:Matthew.Dixon@KentFA.com)

#### **Football Development Manager**

Jeff Davis, e-mail - [jeff.davis@kentfa.com](mailto:jeff.davis@kentfa.com)

### **LONDON COUNTY OFFICERS DETAILS**

#### **Chief Executive, Paul Bickerton,**

e-mail: - [paul.bickerton@londonfa.com](mailto:paul.bickerton@londonfa.com)

#### **Safeguarding Officer: - Harry Woodley, Mobile: 07525237348**

e-mail: [Safeguarding@londonfa.com](mailto:Safeguarding@londonfa.com),

#### **Other Officers -**

[Coaching@londonfa.com](mailto:Coaching@londonfa.com)

[Discipline@londonfa.com](mailto:Discipline@londonfa.com)

[Refereeing@londonfa.com](mailto:Refereeing@londonfa.com)

[Development@londonfa.com](mailto:Development@londonfa.com)

[Countycups@londonfa.com](mailto:Countycups@londonfa.com)

[playerreg@londonfa.com](mailto:playerreg@londonfa.com)

### **LONDON & KENT COUNTY CUP SCHEDULES SEASON 2024-2025**

The above information can be obtained from the relevant County web site (see above for details)

### **REFEREE APPOINTMENTS FOR COUNTY CUP TIES: -**

**The relevant County appoints Referees to County Cup Ties.**

### **COUNTY CUP RESULTS: -**

- To be sent to the appropriate County as per their instructions.
- Home & Away County Cup Results must also to be entered onto the League web site, by 18:00 hours on the day of the match.

### **UPDATING CLUB INFORMATION ON WHOLE GAME & LEAGUE WEB SITES: -**

Member Clubs must ensure that they keep their Club information updated throughout the season via the Whole Game and the League Web Site.

If you enter or withdraw a team from the League, you must update the Player Registration System with these changes. If you fail to affiliate a new team via the Whole Game system, the team will be ineligible, and all results may be removed.

If a Club removes a Team Manager or Club Officer, their details must be removed from the League Web Site. If you add a New Manager or Club Officer, their details must be added to the League Web site and Whole Game Web Site.

# **SELKENT CHALLENGE CUP AND VASE SCHEDULE**

## **SEASON 2024-2025**

	<b><u>Ex-Prelim</u></b>	<b><u>Prelim Rd</u></b>	<b><u>1<sup>st</sup> Round</u></b>	<b><u>2<sup>nd</sup> Round</u></b>	<b><u>3<sup>rd</sup> Round</u></b>	<b><u>S-Finals</u></b>	<b><u>Finals</u></b>
<b>U7 CUP ONE</b>	N/A	N/A	N/A	Sat 30 Nov & Sun 1 Dec	N/A	Sun 12 Jan	Sat 26 Apr
<b>U7 Cup TWO</b>	N/A	N/A	Sat 9 & Sun 10 Nov	Sat 30 Nov & Sun 1 Dec		Sun 12 Jan	Sat 26 Apr
<b>U7 VASE ONE</b>	N/A	N/A	Sat 08 & Sun 09 Feb	Sat 01 & Sun 02 Mar	N/A	Sun 23 Mar	Sat 26 Apr
<b>U7 VASE TWO</b>			Sat 08 & Sun 09 Feb	Sat 01 & Sun 02 Mar		Sun 23 Mar	Sat 26 Apr
<b>U8 CUP ONE</b>	N/A	N/A	Sat 9 & Sun 10 Nov	Sat 30 Nov & Sun 1 Dec	N/A	Sun 12 Jan	Sat 26 Apr
<b>U8 CUP TWO</b>	N/A	N/A	Sat 9 & Sun 10 Nov	Sat 30 Nov & Sun 1 Dec	N/A	Sun 12 Jan	Sat 26 Apr
<b>U8 VASE ONE</b>	N/A	N/A	Sat 08 & Sun 09 Feb	Sat 01 & Sun 02 Mar	N/A	Sun 23 Mar	Sat 26 Apr
<b>U8 VASE TWO</b>	N/A	N/A	Sat 08 & Sun 09 Feb	Sat 01 & Sun 02 Mar	N/A	Sun 23 Mar	Sat 26 Apr
<b>U9 CUP ONE</b>	N/A	N/A	Sun 06 Oct	Sat 16 & Sun 17 Nov	N/A	Sun 12 Jan	Sat 26 Apr
<b>U9 CUP TWO</b>	N/A	N/A	Sat 12 & Sun 13 Oct	Sat 16 & Sun 17 Nov	N/A	Sun 12 Jan	Sat 26 Apr
<b>U9 VASE ONE</b>	N/A	N/A	Sat 25 & Sun 26 Jan	Sat 01 & Sun 02 Feb	N/A	Sun 23 Mar	Sat 26 Apr
<b>U9 VASE TWO</b>	N/A	N/A	Sat 25 & Sun 26 Jan	Sat 01 & Sun 02 Feb	N/A	Sun 23 Mar	Sat 26 Apr
<b>U10 CUP ONE</b>	N/A	N/A	Sun 06 Oct	Sat 16 & Sun 17 Nov	N/A	Sun 12 Jan	Sat 26 Apr
<b>U10 CUP TWO</b>	N/A	Sun 29 Sep	Sun 13 & 20 Oct	Sat 16 & Sun 17 Nov	N/A	Sun 12 Jan	Sat 26 Apr
<b>U10 VASE ONE</b>	N/A	N/A	Sat 18 & Sun 19 Jan	Sat 01 & Sun 02 Feb	N/A	Sun 23 Mar	Sat 26 Apr
<b>U10 VASE TWO</b>	N/A		Sat 18 & Sun 19 Jan	Sat 01 & Sun 02 Feb	N/A	Sun 23 Mar	Sat 26 Apr
<b>U11 CUP</b>	06 Oct	20 Oct	17 Nov	08 Dec	19 Jan	09 Feb	Sat 26 Apr
<b>U12 CUP</b>	13 Oct	10 Nov	01 Dec	12 Jan	09 Feb	09 Mar	Sat 26 Apr
<b>U13 CUP</b>	06 Oct	20 Oct	15 Dec	26 Jan	9 Feb	2 Mar	Sun 13 Apr
<b>U14 CUP</b>	N/A	06 Oct	15 Dec	26 Jan	9 Feb	2 Mar	Sun 13 Apr
<b>U15 CUP</b>	N/A	29 Sep	10 Nov	12 Jan	02 Mar	16 Mar	Sun 13 Apr
<b>U16 CUP</b>	N/A	N/A	10 Nov	12 Jan	02 Mar	16 Mar	Sun 13 Apr
<b>U17 CUP</b>	N/A	N/A	13 Oct	17 Nov	19 Jan	09 Mar	Sun 13 Apr
<b>U18 CUP</b>	N/A	N/A	N/A	17 Nov	19 Jan	09 Mar	Sun 13 Apr
<b>U21 CUP</b>	N/A	N/A	N/A	17 Nov	19 Jan	09 Mar	Sun 13 Apr
<b><u>PLEASE NOTE THE ABOVE DATES ARE SUBJECT TO CHANGE!</u></b>							

N/A = Not applicable.

### **IMPORTANT INFORMATION**

#### **COUNTY CUPS**

- **Referees** appointed by the relevant County.
- **Results for County Cup** games regardless of whether they **ARE HOME OR AWAY MUST** be entered on to the League Web Site before **18:00 hours** on the day of the match.
- **League Cup Match Details** cannot be changed after the Tuesday prior to the Sunday of the match without the permission of the League Fixture Secretary. Failure to abide by this Rule may result in a fine of up to £50.00 and see the said cast fixture void. Please see Rule 20C (iii)

#### **League Results Secretary: -**

Sally Dolan  
Land Line 020 8859 8325  
Mobile: 07951 717 051  
e-mail: sally@selkentsecretary.com

# **LEAGUE PROCEDURES SECTION**

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## **REGISTRATION PROCEDURE SEASON 2024-2025**

Player registrations will commence on 1st August each season.

Please Note: - As required by the FA, it is mandatory that all players are registered on the **FA Player Registration System**. Therefore, Clubs must ensure that all their players are listed and attached to the League on the **FA Player Registration System via the Club Portal on the FA Whole Game System**. **Note it is not a requirement for the SelKent League Clubs to upload a player's photo onto the FA Player Registration System.**

**1.** Registration Cards shall be obtained from the Registration Secretaries. League Secretary or the League Transfer Officer. They are also available at league meetings (if you require them to be posted, you **MUST send a sufficiently stamped addressed envelope** for their return).

**2.** An administration cost of £1.00 will be charged to clubs in respect of each card and invoiced through monthly accounts. Registration cards remain the sole property of the League at all times.

**3.** Cards should be filled in with black or blue ink, preferably ballpoint pen. **Correcting fluid or Red ink must not be used** and will invalidate the Registration Card.

- Players not registered with your club the previous season, must submit a photocopy of either (a) valid passport (b) birth certificate or such alternative proof of date of birth which shall be deemed as acceptable at the discretion of Management Committee.

- Clubs submitting Player Registrations for players registered with their club last season, may submit last season's registration card as proof of date. If the players card is not available, please provide a photocopy of either (a) valid passport (b) birth certificate or such alternative proof of date of birth which shall be deemed as acceptable at the discretion of Management Committee.

**4.** Registration Documents should only be sent to the appropriate Registration Administrator who is the person responsible for your player's division. Details of the Registration Administrators are to be found on page 5 of the handbook and also on the League Web Site. It is important to check that all sections of the Registration Card are complete and completed correctly as follows: -

a. Two recent identical passport sized photographs, printed on photographic paper, correctly affixed to the registration card showing head and shoulders which is a **true current** likeness of the player.

b. The likeness must not be obscured by the wearing of any sunglasses, scarves, hats or other.

c. A fully and correctly completed League Registration Card signed by the player (Capital letters or initials only will not be accepted as a player signature) and witnessed by a parent or guardian (not required for players 18 and above) and countersigned by the Club Secretary/Club Registration Officer.

d. Players in the age groups U8's and U7's are permitted to sign first names only.

**5.** Club Secretary/Club Registration Officer must witness the player's original birth certificate or other Official document presented to the Club as proof of the players date of birth, before adding their signature authorising the player's registration card.

**6.** You are required to ensure that you have the Registration Card authorised by the League Registration Administrator and returned to you before the player is eligible to play. A player without a physical league authorised registration card available for the opposition to view, is not permitted to take to the field of play in any SelKent league official cast fixture and will be deemed ineligible. **Players must be registered fully and correctly 5 days before taking part in a match.**

**7.** It is the sole responsibility of a Club that when sending completed Player Registration cards and supporting documents to the relevant Divisional Registration Officer, **CLUBS MUST ensure** they have affixed **sufficient** postage for the weight of the item that they are posting. Clubs **MUST** include a stamped addressed envelope (to whom the cards are being returned) that has been secured with **sufficient** postage for the return of the Player Registration cards. Failure to provide sufficient postage when sending or returning our player registration cards may result in a fine of up to £10.00.

**8.** If choosing to send your player registrations cards to the RA, using registered or recorded delivery, please ensure you have made prior arrangements with the relevant RA as they need to confirm when it is convenient to receive post that requires a signature RA are not always available to sign to receive the goods and this may therefore delay the Player Registration cards being returned. Should you need to visit a RA you must make an appointment to do so before calling.

**9.** Each Team must have the following number of Players registered by 01<sup>st</sup> September before the start of each Playing Season:

5 v 5	5 players
7 v 7	7 players
9 v 9	9 players
11 v 11	11 players

Failure to do so may result in a fine.

For players to qualify to play on Sunday 22<sup>nd</sup> September they must be registered no later than Saturday 12<sup>th</sup> September 2024. Please see rule 18B (iv) below.

**10.** Maximum number of players permitted to be registered within a SelKent League team at any one time.

Under 7's & U8's	10 players
Under 9's & U10's	14 players
Under 11's & Under 12's	16 players
Under 13's to Under 15's	18 players
Under 16's to Under 21's	24 players

**11.** Player Registration and Transfers closes on the last day of February.

#### **CONTACTING REGISTRATION ADMINISTRATORS**

- No telephone calls to any officer after 8.00.pm
- No club representative may knock on the door or ring the bell of any league official or registration administrator without prior agreement.
- Under no circumstances are parents or players permitted to visit the home of any League Official.

Failure to comply with this Rule will result in a fine of up to £100.00.

**CLUBS ARE ASKED TO COMPLY WITH THE ABOVE INSTRUCTIONS AT ALL TIMES**

## PROCEDURE FOR TRANSFER OF PLAYERS

- **PLEASE NOTE CLUBS MUST NOT INSTIGATE A TRANSFER VIA THE WGS THEY MUST FOLLOW THE LEAGUE TRANSFER PROCEDURE ONLY. THE LEAGUE WILL UPDATE THE WGS ONCE THE TRANSFER HAS BEEN COMPLETED.**

The following notes are intended to assist Club Secretaries and Team Managers, when making an application for transfer of players. The transfer procedure is simple if the following steps are carried out.

### BEFORE STARTING A TRANSFER

1. Familiarise yourselves with Rules 18H (i) to (xi)
2. Explain the Transfer procedure to the player and parent/guardian and obtain their consent for the transfer to your club.
3. Obtain confirmation from the parent/guardian that all kit and equipment has been returned to the club the player is currently signed to.

### REQUESTING A TRANSFER

4. Complete the Transfer Request form on the website stating the player's full name, date of birth, current club, and team and that you have parental/guardian approval for the transfer and that all kit and equipment has been returned.

- **Please Note a transfer request can only be made by the Club Secretary.**

### RECEIVING A TRANSFER REQUEST FROM ANOTHER CLUB

5. The website will email you if another club submits a Transfer Request for one of your players, giving the details of said player.
6. If you are happy for the transfer to go ahead, then you click a button on the website to allow the transfer.

If you wish to object to the transfer, you must do this within three days of receiving the email notification. You must enter the reasons for your objection via the website within that three-day period.

Note: Any objections will be referred to the Management Committee for a decision (see rule 18H(v)).

7. Failure to either allow the transfer or raise an objection within the three-day period will see the transfer proceed as if it had been allowed.

### CONCLUDING A TRANSFER REQUEST

8. Both clubs involved will be notified via email when a transfer is proceeding.
  - a. The player's new club must deliver new photographs of the player (conforming to the rules as per the Registration Procedure) to a League Official, as detailed in the notification, within seven days. Failure to submit new photographs within seven days may see the transfer cancelled.
  - b. The player's previous club must return the Registration Card within seven days as detailed in the notification or may incur a fine up to £50.00.
9. When photographs are received by the League Official, they will complete a new registration card for the player which will also state whether the player is Cup/Vase or Shield tied. Both old and new clubs will be emailed confirmation that the transfer is complete.
10. The Player will only become eligible to play for the receiving Club from the date indicated on the registration card and the FA Player Registration System has been updated accordingly.
11. A fee in line with the F.A. fees tariff will be debited to the requesting clubs league account.

### Transfer Administration Officer:

Carole Crowhurst, 62 Goddard Road, Beckenham, BR3 4BG  
Mb: 07955 603 039 e-mail: carole.a.crowhurst@gmail.com

## ELECTRONIC APP MATCH CARD PROCEDURE

All Managers and Assistant Managers are to ensure they are fully conversant with Rules 20I, 21A to C.

**Match Card procedure has been listed from start to finish. Follow these rules and you will not incur needless fines. Match card procedure will safeguard your players against abuse of League Rules.**

**Please Note:** - Only players who have been properly registered in accordance with Rule 18 may take part in matches.

### MATCH CARD (ELECTRONICALLY)

#### **Important Information**

Team Managers and Assistant Managers who have completed the In-Service Team Managers Course are allocated a code by their club that enables them to access the app match card for their team. This code is unique to the relevant manager or assistant and cannot be passed on to anyone else. A Club Official, Manager or Assistant Manager found to have breached rule 20(i) by passing this code to any other person may be charged with bringing the League into disrepute. Team Managers and Assistant Managers may see their Managers Badge removed if the charge is proven. Managers and Assistant Managers must have been named on the website 8 days prior to the game before they are able to use the App.

**EMERGENCY MATCH CARD** An emergency match card can only replace a Managers or Assistant Managers App for the following reasons: -

- (a) The Named FA Compliant Team Manager/Assistant Team Manager has not yet attended the "In Service Team Managers course".
- (b) There is a problem with the App or an inability to use the App on the day. The reason for not using the App must be recorded on the Emergency Match card.

The person designated to complete Match Card Procedure either electronically or by using the Emergency Match Card to follow the following guidelines: -

- 1. Match Card Procedure must take place before the game commences.
- 2. The Team Manager or Assistant will apply Match Card Procedure
- 3. Player registration cards will be provided to the opposing Team Manager/Assistant in order that the players can be properly identified and entered onto the match card.
- 4. The Team Manager/Assistant will enter the Player Registration Number and Shirt Number for each opposition player present and who has been identified by the Player Registration Card.
- 5. A player or team whose registration card(s) are not available for inspection by the opposing team shall not be permitted to take part in the match and will be deemed ineligible (see Rule 18N).
- 6. A player who arrives after the commencement of the match shall be eligible to play, after match card procedure has been carried out.
- 7. If there is a discrepancy when entering the opposition players information, you must report this by using the Match Card Remarks Box to detail the discrepancy. You cannot stop the player from taking to the field of play if the opposition manager insists, he/she is eligible. The League Registration Secretary will investigate this situation as a matter of urgency.
- 8. On the conclusion of the game the Team Manager/Assistant **must** ensure the match card contains the following information before it is sent: -
  - a. Opposition Players Registration Numbers for each player present and identified by the Player Registration Card.
  - b. Opposition Players Shirt Numbers/ Teams must indicate if shirts are not numbered.
  - c. Final match score
  - d. Kick off Time.
  - e. Time of match conclusion
  - f. Referee Name
  - g. Referee Mark
  - h. Name of Assistant Referee (linesperson) supplied for your team.
  - i. Name of person (printed) performing match card procedure for your team.
  - j. Name of the Manager on the day (printed) & signature present at the match.

- k. Name of Opposition Manager on the day (printed) present at the match.
- l. Confirmation that the opposition Manager's League Badge was visible.
- m. Confirmation that the match was played in full.
- n. Confirmation that match card procedure has been complied with by Rule.
- o. The Team Manager/Assistant is responsible for endorsing this information is correct by ticking the appropriate box on the match card.
- p. Confirmation whether the opposition manager used the App or an emergency match to complete match card procedure.

(iv) On the completion of item 8 (A to P) the said Manager is then responsible for submitting the match card by either: -

(ix) If a team is found to have not completed match card procedure as per rule 18(J) (ii) the Committee will not proceed in investigating allegations relating to player eligibility.

Electronically - to be submitted to the League immediately on the conclusion of the game or within the 30-minute grace permitted.

- (a) Failure to do so will incur a fine.
- (b) Emergency Match Card - to be received by the appropriate Registration Administrator within four days of the said match. Failure to do so will incur a fine

**Please note** it is a breach of rule to transfer the information recorded on the emergency match card to an app match card or to submit an emergency match card if the app was used on the day. Managers found to have breached this rule may be charged under Rules 20I and 6D.

#### **Fines Relating to Match Card Procedure:**

- Failure to provide Referee Mark will result in a **£10 fine see Rule 23H**
- Clubs failing to number their team shirts will result in a **£10 fine per shirt** (up to an aggregate maximum of £30) Rule19.
- Match Cards NOT received will result in a **£20** fine for a League cast fixture and a **£30.00** fine for a Cup, Vase & Shield fixture.
- Late Match Cards will result in a **£10 fine**.
- Failure to explain on an Emergency match card why the App was not used will result in a fine of **£20.00**.
- Any other omissions on the Match Card will result in a **£5 fine per card**.
- Team Manager to ensure that they submit a correctly completed match card. Team Managers who repeatedly breach this rule may see their Club receive a further fine of up to £50.00.

A player or team whose physical registration card(s) are not available for inspection by the opposing team shall not be permitted to take part in the match and will be deemed ineligible (see Rule 18N).

Teams found not to have carried out match card procedure shall be liable to a fine of up to £50.00.

Any Team Manager who refuses to carry out match card procedures in accordance with this rule shall be **deemed guilty of bringing the League into disrepute and dealt with under Rule 6D**.

#### **MATCH CARD PROCEDURE RULES TO NOTE**

- Team Manager to ensure that they submit a correctly completed match card. Team Managers who repeatedly breach this rule may see their Club receive a further fine of up to £50.00.
- Any Team Manager who regularly fails to carry out match card procedure in accordance with this rule shall be **deemed guilty of bringing the League into disrepute and dealt with under Rule 6D**.
- In the event that it is proven both teams breached League Rule 20I in failing to complete Match Card procedure may see the game void.
- League Cup, Vase or Shield Match Cards not received will result in **£30 fine**.
- Any other omissions on a match card will result in a **£5.00** fine per card.



## EMERGENCY MANUAL MATCH CARD PROCEDURE

All Managers and Assistant Managers are to ensure they are fully conversant with Rules 20I, 21A to C.

**Match Card procedure has been listed from start to finish. Follow these rules and you will not incur needless fines. Match card procedure will safeguard your players against abuse of League Rules.**

**Please Note:** - Only players who have been properly registered in accordance with Rule 18 may take part in matches.

### **EMERGENCY MATCH CARD (HAND WRITTEN)**

#### **Important Information**

In the event that a Team Manager/Assistant is unable to electronically complete and submit the match card, they must complete by hand the emergency match card provided to teams for this purpose.

The person designated to complete Match Card Procedure must follow the following guidelines: -

- 1.** Match Card Procedure must take place before the game commences.
- 2.** The Team Manager or Assistant will apply Match Card Procedure
- 3.** Player registration cards will be provided to the opposing Team Manager/Assistant in order that the players can be properly identified and entered onto the match card.
- 4.** The Team Manager/Assistant will enter the Player Registration Number and Shirt Number for each opposition player present and who has been identified by the Player Registration Card. Please be reminded that you are entering your OPPOSITION players' details onto your emergency match card.
- 5.** A player or team whose registration card(s) are not available for inspection by the opposing team shall not be permitted to take part in the match and will be deemed ineligible (see Rule 18N).
- 6.** A player who arrives after the commencement of the match shall be eligible to play, after match card procedure has been carried out.
- 7.** If there is a discrepancy when entering the opposition players information, you must report this by using the Match Card Remarks Box to detail the discrepancy. You cannot stop the player from taking to the field of play if the opposition manager insists, he/she is eligible. The League Registration Secretary will investigate this situation as a matter of urgency.
- 8.** On the conclusion of the game the Team Manager/Assistant must ensure the match card contains the following information before it is sent: -
  - (a) Opposition Players Registration Numbers for each player present and identified by the Player Registration Card.
  - (b) Opposition Players Shirt Numbers
  - (c) Final match score
  - (d) Kick off Time.
  - (e) Time of match conclusion
  - (f) Referee Name
  - (g) Referee Mark
  - (h) Name of Assistant Referee (linesperson) supplied for your team.
  - (i) Name of person & signature performing match card procedure for your team.
  - (j) Name of the Manager & signature present at the match
  - (k) Name of Opposition Manager present at the match
  - (l) Confirmation that the opposition Manager's League Badge was visible.
  - (m) Confirmation that the match was played in full.

- (n) Confirmation that match card procedure has been complied with by Rule.
- (o) The Team Manager/Assistant is responsible for endorsing this information is correct by ticking the appropriate box on the match card.
- (p) Confirmation whether the opposition manager used the App or an emergency match card to complete match card procedure.

Please note it is a breach of rule to transfer the information recorded on the emergency match card to an app match card or to submit an emergency match card if the app was used on the day. Managers found to have breached this rule may be charged under Rules 20I and 6D.

#### **AFTER THE MATCH**

The emergency match card must be posted to the relevant Registration Administrator ensuring it is received within FOUR days of the date of the match. In this situation, the Club must ensure they submit the result of the match onto the League website by 18:00 hours on the day of the match.

#### **MATCH CARD PROCEDURE RULES TO NOTE**

- Team Manager to ensure that they submit a correctly completed match card. Team Managers who repeatedly breach this rule may see their Club receive a further fine of up to £50.00.
- Any Team Manager who regularly fails to carry out match card procedure in accordance with this rule shall be **deemed guilty of bringing the League into disrepute and dealt with under Rule 6D.**
- In the event that it is proven both teams breached League Rule 20I in failing to complete Match Card procedure may see the game void.
- Failure to provide Referee Mark will result in a **£10.00 fine.**
- Clubs failing to number their team shirts will result in a **£10 fine per shirt** (up to an aggregate maximum of £30) Rule19.
- Match Cards received late will result in a **£10.00 fine.**
- League Cup, Vase or Shield Match Cards not received will result in **£30 fine.**
- Any other omissions on a match card will result in a **£5.00** fine per card.
- If a team is found to have not completed match card procedure as per rule 18(J) (ii) the Committee will not proceed in investigating allegations relating to player eligibility.

### A COMPLETED MATCH CARD FOR REFERENCE

HOME TEAM		GOALS		AWAY TEAM	
<i>Melchester Rovers Tigers</i>		<i>2</i>	<i>1</i>	<i>Weston Utd</i>	
REFEREE: <i>PAUL MCCARTHY</i> <small>(Print name)</small> YOUR TEAM LINEPERSON: <i>TIM DAVIS</i> <small>(Print name)</small>				REFEREE MARK AWARDED  <small>(out of 100)</small> <i>95</i>	
	OPPOSITION PLAYER'S SHIRT NUMBER (If Shirt not Number enter NSN)		OPPOSITION PLAYER'S REGISTRATION CARD NUMBER		
1	<i>15</i>		<i>11687</i>		
2	<i>6</i>		<i>11689</i>		
3	<i>10</i>		<i>11690</i>		
4	<i>9</i>		<i>11691</i>		
5	<i>7</i>		<i>11693</i>		
6	<i>14</i>		<i>11694</i>		
7	<i>4</i>		<i>11695</i>		
8	<i>11</i>		<i>11697</i>		
9	<i>20</i>		<i>11698</i>		
10	<i>5</i>		<i>11699</i>		
11	<i>1</i>		<i>11700</i>		
12	<i>2</i>		<i>11702</i>		
13	<i>8</i>		<i>11703</i>		
14	<i>16</i>		<i>11704</i>		
15					
16					
<i>Please note: 9v9 &amp; 11v11 formats are only permitted to name a maximum of 5 substitutes. This allows for maximum 14 players for 9v9 and 16 players for 11v11 on the day of the match.</i>					
MATCH CARD PROCEDURE <i>RAY RACE</i> COMPLETED BY: (PRINT)			SIGNATURE: <i>R Race</i>		
MANAGER'S NAME: <i>JOHN SMITH</i> (PRINT)			SIGNATURE: <i>John Smith</i>		
<small>Endorsing Match Card Procedure completed as per rule and confirming match result and that match was completed.</small>					
OPPOSITION MANAGERS NAME: (PRINT) <i>TOM JOHNSON</i>			OPPOSITION USED: MATCH CARD APP <input checked="" type="checkbox"/> EMERGENCY MATCH CARD <input type="checkbox"/>		
OPPOSITION MANAGER WEARING BADGE			YES <input checked="" type="checkbox"/>		NO <input type="checkbox"/>



## **EMERGENCY MATCH CARD**

To be completed fully, in ink

Please  
affix  
1<sup>st</sup> Class  
stamp  
here

CLUB & TEAM NAME: *Melchester Rovers Tigers*

AGE GROUP: *U15* DIVISION: *B Silver*

MATCH DATE: *27<sup>th</sup> September 2020*

KICK OFF: *10.45am*

TIME MATCH CONCLUDED: *12.15pm*

LEAGUE/CUP/VASE/SHIELD: *League*

REMARKS:

PLEASE PROVIDE REASON FOR EMERGENCY MATCH CARD  
BEING USED:

Post To Registration Administrator

(Name & Full Address)

*Mrs Jo Bloggs*

*24 Bayview Road*

*Sidcup*

*Kent*

*DA11 8TE*

## PROCEDURE FOR REPORTING MATCH RESULTS

- **Ensure you are fully conversant with Rules 21A to 21C.**

It is the responsibility of each member Club to ensure that their Club enters the match score (home or away) by either A or B detailed below.

- (a) The result will automatically be received by the league when the Manager/Assistant has sent the App immediately on the conclusion of the game or within the 30-minute grace permitted. Clubs failing to do so within the 30-minute grace will incur a fine (in accordance with the Fines Tariff).
- (b) Emergency Manual Submitted Match Cards: - The Team Manager is responsible for reporting the match score to his/her Club Fixture Secretary. The Club Fixture Secretary must ensure they submit the result of the match onto the League website by 18:00hrs on the day of the match. Failure to do so will incur a fine (in accordance with the Fines Tariff).
- (c) It is the responsibility of each member club to ensure that **all** match scores (home & away) for games where a result is not showing on the web site no later than 18.00hrs. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- (d) County Cup Results: - Home & Away (U12 to U21)  
Results must be entered onto the league web site before but no later than 18.00hrs on the day of the match. Failure to do this will result in your club being fined (in accordance with the fines Tariff)
- (e) Postponed or abandoned matches and unfulfilled fixtures, including County Cup games, must be reported via the league web site, before 18.00hrs on the day of the match. Failure to do this will result in your club being fined (in accordance with the fines Tariff)
- (f) In accordance with Rule 20E (iiB), when, for any reason, a fixture is not fulfilled on the due date, both clubs must provide written notification of the circumstances to the league Fixture Secretary by 18:00 on the relevant Sunday. Form **SKF1** is available for this purpose on the web site and will be the only official SKF1 accepted. Failure to comply with this instruction may result in a fine of £30.00 for the first offence and up to £40.00 for any subsequent offences.

- If a problem arises entering your result(s) please contact the league Results Officer: -  
Sally Dolan: -  
Mobile: - 07951 717 051  
e-mail: - sally@selkentsecretary.com

# REFEREE APPOINTMENT PROCEDURE

## League Competitions: -

The Club Fixture Secretary must ensure they enter their 9 & 11 A Side HOME match details onto the web site no later than the Tuesday prior to match they also confirm their AWAY games via the web site no later than the Tuesday prior to match

- ❖ Changing details of cast fixtures after the Tuesday prior to the game is **prohibited** without the permission of the League Fixture Secretary. See Rule 20C (iii)

**COUNTY CUP COMPETITION: -** U12 to U21 referees are supplied by the appropriate County.

## APPOINTING & NOTIFYING LEAGUE REFEREES: -

1. The Appointment of a League Referee by the League Referee Secretary will be sent by e-mail to the HOME & AWAY Club Fixture Secretary and the League Appointed Referee.
  2. This official e-mail is confirmation of match details to all three parties and as such no other confirmation is required unless details change.
  3. The appointment by the League Referee Secretary will give full details of the fixture(s) including date, time, venue and whether match is a League or Cup fixture.
  4. **A League appointed referee takes precedence over any other referee.**
  5. County and League Cup games will take priority over League fixtures. In the event of a cup match having to be re-cast, please notify the League Referee Secretary as early as possible giving full details of venue and kick off time.
- It is the responsibility of the Club Fixture secretary to ensure that their team managers are given a copy of their league appointed referee details.
  - It is the sole responsibility of the team manager to take the referee details to the match.

## REFEREES NOT LEAGUE APPOINTED

In cases where the League is unable to provide an appointed referee, or the appointed referee fails to attend, the teams concerned **must agree upon a substitute referee under all circumstances.** Once the match official has been agreed he/she cannot be changed unless they become injured or have a personal emergency. Failure to abide by Rule 23B may see the game void. It is a serious breach of rule for team managers not to agree on a referee for the said league cast fixture and they may see the game void (see Rule 23B). If a County Registered (2023-2024) referee is available at the match, he/she shall take priority over any other candidate, a referee thus agreed upon shall, for that game, have the full powers, status and authority of a registered referee and **must** report, **Cautions, Sending-Offs, and other Misconduct in the normal way to the appropriate County and League Secretary.**

## METHOD OF MARKING REFEREES: -

The 1 -100 marking scheme will be sub-divided in to four categories as follows:

86 – 100	the referee demonstrated fully accurate decision-making and controlled the game very well using management and communication skills effectively to add value to the game.
76 – 85	the referee demonstrated accurate decision-making and controlled the game well using management and communication skills to contribute positively to the game.
61 – 75	the referee demonstrated reasonably accurate decision-making and despite some shortcomings generally controlled the game well.
0 – 60	the referee demonstrated shortcomings in the accuracy of decision making and control which affected the game. A report must be sent to the League Secretary (see Rule 23H(i))

Whilst some referees may have poor matches there will usually have been some positive aspects of their performance so extremely low marks should be rare. When Managers are marking a referee, they should always look at the game as a whole and not an isolated decision. The result of the match should not influence the mark and disciplinary action should be judged objectively.

**When a mark of 60 or lower** is awarded a letter of explanation must be sent within 7 days of the match to the League Secretary: - Sally Dolan e-mail: [sally@selkentsecretary.com](mailto:sally@selkentsecretary.com) (failure to do this will see your club fined £30.00 see Rule 23H (i))

### **Referee Payment: -**

Match Officials will be paid their fees and/or expenses by the home Club before the Competition Match, unless otherwise ordered by the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(i) Subject to any limits/provisions laid down by the sanctioning Association, Match Officials appointed by the League Referee Secretary under this Rule shall be paid a match fee as follows: -

(Mini-Soccer Referee) Under 7 & Under 8 - £10.00 per match.

(Mini-Soccer Referee) – Under 9 & Under 10 £20.00 per match

Transitional Football (9v9) Referee - £30.00 per match.

Transitional Football (9v9) Assistant Referee - £30.00 per match.

Youth Football Referee (under 13 to 14) - £35.00 per match.

Youth Football Assistant Referee (under 13 to 14) - £35.00 per match.

Youth Football Referee (under 15 to 16) - £40.00 per match.

Youth Football Assistant Referee (under 15 to 16) - £40.00 per match.

Youth Football (U17 to U21's Referee - £45.00 per match

Youth Football Assistant Referee (U17 to U21's Assistant Referee - £45.00 per match

**League Games** the Referee Fee shall be paid by the Home Team. For League Games Assistant Referees Fees shall be shared between both teams but the responsibility for actual payment to the officials concerned will reside with the Home Club.

**League Cup Matches** the Referee Fee shall be paid by Away Club; Assistant Referees Fees shall be shared between both Teams but the responsibility for actual payment to the officials concerned will reside with the Home Club.

Match fees must be paid to the appointed match officials prior to the commencement of the game.

**Shield Matches** the Referee Fee shall be paid by Away Club; Assistant Referees Fees shall be shared between both Teams but the responsibility for actual payment to the officials concerned will reside with the Home Club.

Match fees must be paid to the appointed match officials prior to the commencement of the game.

### **IMPORTANT INFORMATION**

- In the event of a match not being played because of circumstances over which the Clubs have no control, the Match Officials, if present, shall be entitled to expenses only.
- Where a match is not played owing to one Club being in default, that Club shall be ordered to pay the Match Officials if the Match Officials are in attendance. They are entitled to their full fee.
- Where a Competition Match is not played owing to one Club being in default, that Club shall be ordered to pay the Match Officials if they fail to inform the Match Officials at least two hours prior to kick off, their full fee.
- The responsibility for actual payment to the Match Officials concerned will reside with the defaulting Club. Failure to comply with this rule will see the defaulting Club fined £25.00.
- If the Match Official is paid on the day by the non-defaulting team, they must report this to their Club Secretary who will request the re-imbursement for the Match Official Fee when completing the official SKF1 submitted under Rule 20E.
- Each Club shall, in a manner prescribed from time to time by The FA, award marks to the referee for each match and the name of the referee and the marks awarded shall be submitted to the Competition on the prescribed form provided (match card).
- Clubs failing to comply with this Rule shall be liable to be fined (in accordance with the Fines Tariff).

## **PAYMENT PROCEDURE FOR CLUBS MONTHLY ACCOUNTS**

In order for Clubs not to incur a late payment fine, or see their fixtures withdrawn, we have detailed below how Clubs should attend to their Monthly league account.

(i) The control and safe keeping of the League's finances shall be vested in the trustees of the League who shall be the serving Chairman, Vice Chairman, General Secretary and Treasurer. All monies due to the League for any purpose shall be paid to the Treasurer, who has the power to issue a receipt, duly signed.

(ii) Clubs will be issued with a Statement of Account for monies due to the League each month. These accounts must be paid in full within fourteen days of the statement being issued. Thereafter, will result in the immediate withdrawal of Club Fixtures until the outstanding payment is paid in full. Any fixtures cast during this period may be awarded to the opposing team.

(iii) Any Club which, due to exceptional circumstances, experiences temporary difficulty in complying with **Rule 15D(ii)** must forward an explanatory letter to the League Secretary within 14 days' of receiving their statement of account.

(iv) Clubs pay their monthly account by a Bank Payment naming their Club as the payment reference. Our Bank details are as follows: -

Bank: - Barclays Bank

Account Name – SelKent Youth League

Account Number: - 40280003

Sort Code: - 20-06-72



## **SELKENT LEAGUE TROPHY ADMINISTRATION**

### **1. TROPHY, LEGAL OWNERS**

All League Cups, Shields and other Trophies shall be vested in the Association sanctioning the League as Trustees. If the League is discontinued for any cause the Trophies shall be returned to the donor, if the conditions attached so provide, or otherwise dealt with as the Association may decide.

### **2. SIGNED CLUB AGREEMENT**

As per League Rule 13(A) all Cups, Vases and Shields must be returned as follows: -

- On or before **1st Wednesday in February**

Failure to return trophies on the above dates shall result in the defaulting Club being fined £30.00 per trophy.

A further not returned one month after the above date the club concerned will incur a further £30.00 fine per trophy plus their fixtures may be suspended until such time they are returned.

Please note any cast fixtures which are covered by suspension may be awarded to the opposing team.

Clubs must notify us immediately (on the day) of any damage to the said Cup/Vase presented to them.

**Clubs or teams not continuing their membership for the following season must return all trophies by the first Wednesday in September of the current season.**

### **3. DAMAGED OR LOST TROPHIES Rule 13A**

If a Cup, Vase or Shield is lost, stolen or damaged whilst under your care your club is liable to refund to the Selkent League the amount of its replacement value or the cost of its repair.

### **4. ENGRAVING Rule 13A (ii)**

Clubs are responsible, at their cost, for the neat engraving of the Clubs' name and the year/season of award on each trophy. Failure to do this before its return will result in the Club being charged for the engraving and fined accordingly.

### **5. TROPHY MAINTENANCE CLUB RESPONSIBILITY RULE 13A (iii)**

Clubs are responsible for maintaining the condition and cleanliness of the trophy whilst in its possession. If the club fails to return the trophy in a satisfactory condition, the league will arrange for the trophy to be cleaned and the club will be charged £10.00.

### **LEAGUE CHALLENGE CUPS & INVITATION SHIELD PROCEDURES**

- The League will provide one trophy for Under 17 to Under 21 divisions and this shall be known as the 'Challenge Cup'. The League will provide individual awards to each competing player in the Challenge Cup final.
- The League will provide two trophies for the Under 11's to Under 16's they shall be known as the 'Challenge Cup One & Challenge Cup Two' with the teams divided into two sections according to ability.
- All Teams in age groups Under 12 and above must enter this competition. The League will provide individual awards to each competing player in the Challenge Cup final.
- In the Under 11 age groups teams can decline entry into this competition. The League will provide individual awards to each competing player in the Challenge Cup final.
- The League will provide Four trophies for each age group in Under 7 – Under 10 and they shall be known as the "Challenge Cup and Challenge Vase" with the teams divided into two sections according to ability. Teams in these age groups can decline entry into this competition. The League will provide individual awards to each competing player in a Challenge Cup or Challenge Vase final.
- Challenge Cup Kick off times, during the midwinter period (October to March) Under 13 to Under 21 teams must kick off no later than 13.30pm to ensure that sufficient time is allowed to complete extra time and penalties. Kick-off times outside these times for these age groups must be mutually agreed by both teams and the League Fixture Secretary. Matches must commence no later than **20 minutes** after the scheduled kick-off time, unless mutually agreed by both teams.
- To be eligible for a Challenge Cup or Challenge Vase Semi-Final or Final tie, a player must have played for that team in at least three matches under the jurisdiction of the Selkent League during the current season. Where exceptional circumstances prevail, a Club may request special dispensation from the Management Committee to permit a player to take part in a semi-final or final tie. Such request must be put in writing at least seven days prior to the match in question and the decision of the Management Committee shall be final. No player, having played in one Challenge Cup or Challenge Vase for one team, shall play for another club or team in the same competition or in a different age-group. Teams found guilty of breaching Rule 24E will be removed from the competition.

### **INVITATION TROPHY COMPETITIONS (SHIELDS)**

- (i) Teams shall be allowed to participate in additional Shield Competitions at the invitation of the Management Committee. The organisation and management of these additional competitions shall be the responsibility of the League Management Committee who shall have the authority to withdraw its invitation at any time they believe a Team or Teams has brought the Invitational Shield competition into disrepute, or it is deemed to be in the best interest of the Shield Competition.
- (ii) At the discretion of the League Fixtures Secretary, Invitation Shield Competitions may be arranged on a knock-out basis with the winners of each tie being decided after extra-time and penalties when necessary.
- (iii) At the discretion of the League Fixtures Secretary, Invitation Shield Competitions may also be arranged on a Group League basis with winners and runners-up to meet one another in a final. If the result of the said final is a draw at full time, the result of the match will be determined by penalties, **with no extra time being played.**
- (iv) Team rankings within each Group League shall be decided on points, with two points to be awarded for a win and one point for a drawn match. In the event of a draw no extra time shall be played in any of the Group League games. The two teams gaining the highest number of points in their respective division at the conclusion shall be adjudged the finalists. Matches must not be played for double points.

(v) In the event of two or more teams being equal on points for 1<sup>st</sup> or 2<sup>nd</sup> place, the team with the highest goal difference shall be adjudged the winner. If goal difference is also equal, the team scoring the highest number of goals shall be adjudged the winner. In the event that two teams are still equal, the results of the matches played between those teams shall be adjudged the winner. In the event that two teams are still equal, the positioning shall be decided by a single play-off game to be decided on penalties if the scores are still level after extra time.

(vi) A condition of entry and acceptance is that teams must play on a Saturday or Mid-Week if such action is necessary for the orderly completion of the Invitation Shield Competition. **Teams failing to comply with these conditions of entry will be withdrawn from the competition**

(vii) Clubs failing to play a Shield fixtures will be fined under Rule 20E (i) (in accordance with the Fines Tariff). Teams that fail to play one or more Shield cast fixtures **may** be withdrawn from the competition.

(viii) Invitation Shield Competitions that are abandoned due to one or both teams being at fault may see the team(s) withdrawn from the competition.

(ix) Players MUST have participated in three League Competition matches for their team to qualify for a Shield Final with at least two of the three Matches being a Shield Competition Match for age groups Under 11 to Under 15. For age groups Under 16 to Under 21 one of the three matches being a Shield Competition match. Also, Rule 18L(iii) must apply.

(x) The Referee Fees and Assistant Referees Fees for all Shield matches shall be paid by the Away Club but the responsibility for actual payment to the officials concerned will reside with the Home Club.

Match fees must be paid to the appointed match officials prior to the commencement of the game.

(xi) By teams accepting the Shield Invitation they have agreed to abide by the rules of this competition and accept a Management Committee decision is final if made within the Invitation Shield Rules.

## **PROCEDURE FOR REPORTING MATCH RESULTS**

### **USEFUL SELKENT WEB SITE INFORMATION: [www.selkent.org.uk](http://www.selkent.org.uk)**

- **The web site is easy to use and has the following information for your use: -**
  - ✓ Selkent News & Notices
  - ✓ League Rules, Policies & Procedures
  - ✓ Management Committee and Registration Administrator Details
  - ✓ Club Directory
  - ✓ Players & Coaches Wanted
  - ✓ Tournaments
  - ✓ Ground Directory
  - ✓ Divisions, Fixtures, Cups and Results
- **Clubs are able to: -**
  - ✓ Update contact details for their own officials and managers
  - ✓ Enter their "player/coaches wanted" advertisements.
  - ✓ Enter their home fixture kick-off times and grounds.
  - ✓ Confirm away fixtures.
  - ✓ Enter results of games.
  - ✓ Enter results of games and details for any un-played fixtures
  - ✓ Request fixture breaks.
  - ✓ Deregister players and request transfers
- Member Clubs experiencing issues with the web site should contact the League Web Site Technical Adviser: - Peter Hoare at e-mail: [phoare@analystic.com](mailto:phoare@analystic.com)

## **COURSES AND WORKSHOPS**

Below is a breakdown of the courses and workshops offered by the Selkent League. We would like to encourage as many people as possible to apply. It is important that grass roots football continues to develop and improve. With your support, more children will benefit by playing football in a safe fun environment. If you require further information, please contact the League's Course Co-Ordinator's:

Sally Dolan e-mail: [sally@selkentsecretary.com](mailto:sally@selkentsecretary.com)

### **SELKKENT COURSES & WORKSHOPS (SelKent Workshops are free)**

#### **Team Managers**

#### **Mandatory In-Service Training:**

#### **The Course Objectives is: -**

To improve the effectiveness of team managers so that their players enjoy a fulfilling experience and are given the best opportunity to realise their potential both as footballers and young people.

#### **Objectives**

1. To clarify the roles and responsibilities of a team manager
2. To increase the technical knowledge and understanding of team managers.
3. To help team managers to be more proficient in game management including team selection, formations, half-time advice & substitutions
4. To help team managers to develop a playing philosophy that puts the development of individual player's first
5. To increase team managers' understanding of long-term player development.
6. To increase team managers' awareness of personal development opportunities such as FA courses and workshops.

#### **Outputs**

To provide a modular programme of in-service training that seeks to meet the needs of team managers within the Selkent League.

The content of the programme will reflect the results of a needs analysis/survey conducted by the league.

The programme will comprise of the following: -

Part One is an on-line Study Pack

Part Two is a 3-hour interactive indoor classroom session.

The Class Room sessions will be held at

London Marathon Playing Field, Greenwich, 304 Shooters Hill Road, SE18 4LT

Metrogas Amateur Sports Association Ltd, Forty Footway, Avery Hill Road, New Eltham, London, SE9 2EX

#### **Confirmation of Attendance**

Team Managers will receive a name badge after they have completed the course

It is mandatory for Team Managers to wear this badge at all Selkent League competition games.

#### **Linesperson Workshop: 11 & 9-A-Side**

#### **The Aim:**

This workshop has been designed to assist team managers and parents with an understanding of the Laws of the game.

To feel confident when taking on the role as linesperson.

It is a six-hour course held over two evenings 3 hours per evening.

It includes an understanding of the Laws of the game.

#### **Mini-Soccer Referee Workshop**

#### **The Aim:**

Seeking consistency in application of the laws. of the game.

This course qualifies as an "in service" training course as part of the Charter Standard. We believe this course is a must for all mini soccer managers & parents that referee mini soccer on a regular basis.

# **SOUTH EAST LONDON & KENT YOUTH FOOTBALL LEAGUE SEASON 2024/2025**

## **CLUB WELFARE AND RESPECT SECTION**

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***"This Competition and its Clubs shall support the FA's Respect programme. As such it recognises that everyone in football has a collective responsibility to create a fair, safe, and enjoyable environment in which the game can take place. A Respect League values the courtesy and fairness by opposing players, club officials and spectators. The League and its Clubs will seek to play fixtures in a fair, competitive but not antagonistic environment".***

# **SOUTH EAST LONDON AND KENT YOUTH LEAGUE**

## **CHILD PROTECTION POLICY STATEMENT**

**The South-East London and Kent Youth League is committed to creating and preserving the safest possible environment for children to play football.**

It is the duty of all League Management, Referees, Club officials, Team Managers and any other individuals directly or indirectly involved with member clubs or teams playing in the League to be aware of, and help prevent the abuse which children can suffer, neglect, physical, sexual and emotional.

**The South-East London and Kent Youth League** accepts children's welfare is paramount and all children, whatever their age, culture, disability, gender, or religious belief, have the right to protection from abuse. All suspicions and allegations of abuse will be taken seriously and responded to swiftly and appropriately, by the League and should be reported to the Leagues Child Welfare Officer without delay.

### **SELKENT LEAGUE BEST PRACTICE POLICY RELATING TO MEDIA**

- Under 7 to Under 16 Football Groups:  
Facebook, WhatsApp, and similar social media applications must be with the Team Parents NOT THE PLAYERS.
- Under no circumstances is a Manager to contact a player on a one-to-one basis using Text, Facebook, WhatsApp, or similar applications at age bands Under 7 to Under 16.
- Under 17 to Under 21's Football Groups can be set up between the Team Manager and the Players but no one-to-one contact until the player is 18 and above.

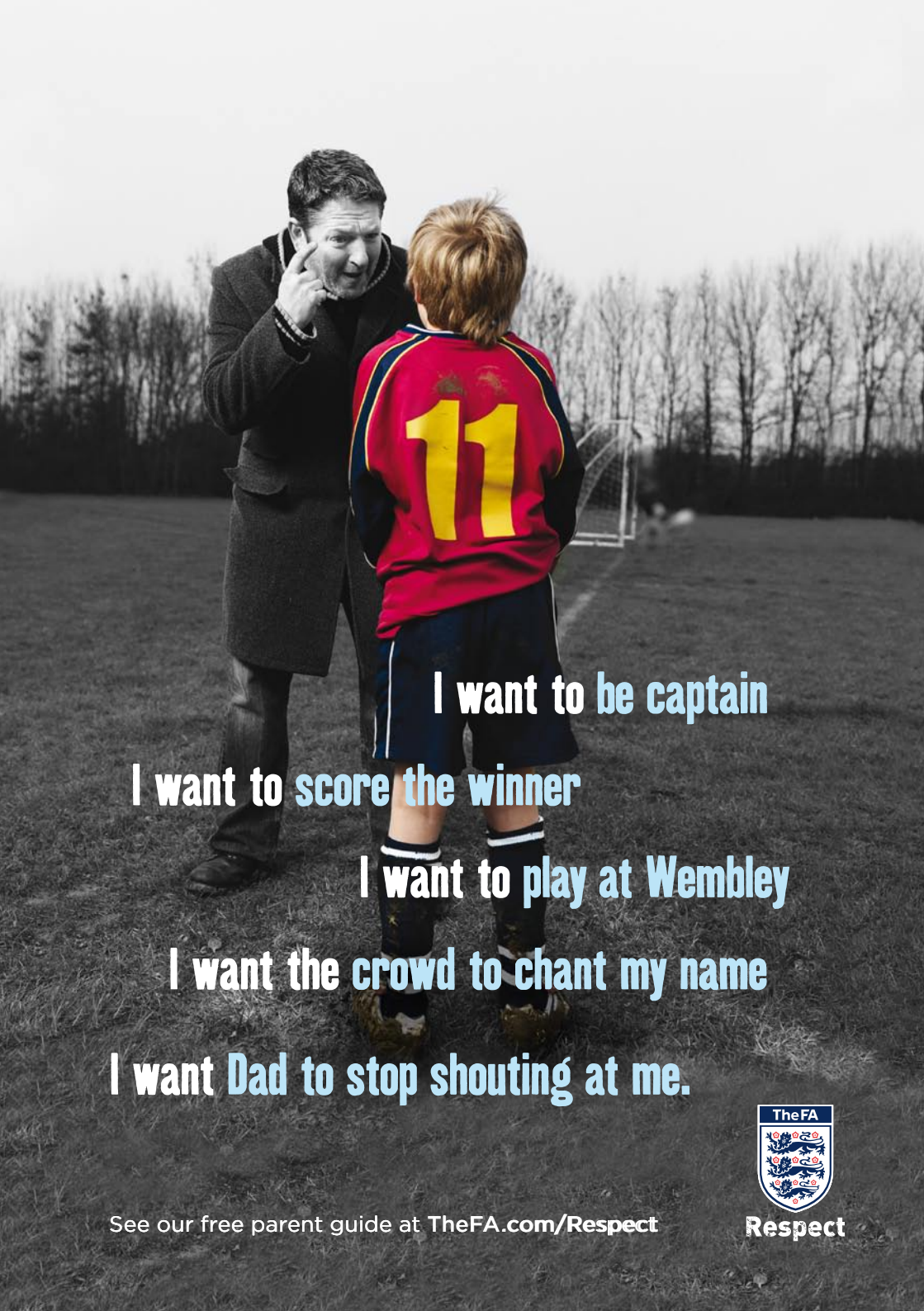
### **LEAGUE WELFARE OFFICER ROLE**

**THE ROLE REQUIRES THE FOLLOWING: -**

- To be clear about the League responsibilities when running activities for children and young people.
- Working with Member Clubs Welfare Officers
- Working with the County FA Welfare Officer
- Promoting The FA's Respect programme and helping to develop best-practice processes.

### **Selkent Youth League Welfare Officers details: -**

Sally Dolan, 193 Crookston Road, Eltham, SE9 1YE  
Mobile: 07951 717 051 Tele: 020 8859 8325  
e-mail: sally@selkentsecretary.com



**I want to be captain**

**I want to score the winner**

**I want to play at Wembley**

**I want the crowd to chant my name**

**I want Dad to stop shouting at me.**



See our free parent guide at [TheFA.com/Respect](http://TheFA.com/Respect)

**Respect**



# Young Players

We all have a responsibility to promote high standards of behaviour in the game.

As a player, you have a big part to play. That's why The FA is asking every player to follow a Respect Code of Conduct.

---

### When playing football, I will:

---

- Always play to the best of my ability
- Play fairly – I won't cheat, complain or waste time
- Respect my team-mates, the other team, the referee or my coach/manager
- Play by the rules, as directed by the referee
- Shake hands with the other team and referee at the end of the game
- Listen and respond to what my coach/team manager tells me
- Talk to someone I trust or the club welfare officer if I'm unhappy about anything at my club.

---

**I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA or The FA:**

---

### I may:

- Be required to apologise to my team-mates, the other team, referee or team manager
- Receive a formal warning from the coach or the club committee
- Be dropped or substituted
- Be suspended from training
- Be required to leave the club

### In addition:

- My club, County FA or The FA may make my parent or carer aware of any infringements of the Code of Conduct
- The FA/County FA could impose a fine and suspension against my club

# Spectators and parents/carers

We all have a responsibility to promote high standards of behaviour in the game

This club is supporting The FA's Respect programme to ensure football can be enjoyed in a safe, positive environment.

Remember children's football is a time for them to develop their technical, physical, tactical and social skills. Winning isn't everything.

Play your part and observe The FA's Respect Code of Conduct for spectators and parents/carers at all times

---

### **I will:**

- Remember that children play for FUN.
- Applaud effort and good play as well as success
- Always respect the match officials' decisions
- Remain outside the field of play and within the Designated Spectators' Area (where provided)
- Let the coach do their job and not confuse the players by telling them what to do
- Encourage the players to respect the opposition, referee and match officials
- Avoid criticising a player for making a mistake – mistakes are part of learning
- Never engage in, or tolerate, offensive, insulting, or abusive language or behaviour

---

**I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA, league or The FA:**

---

### **I may be:**

- Issued with a verbal warning from a club or league official
- Required to meet with the club, league or CFA Welfare Officer
- Required to meet with the club committee
- Obligated to undertake an FA education course
- Obligated to leave the match venue by the club
- Requested by the club not to attend future games
- Suspended or have my club membership removed
- Required to leave the club along with any dependents

### **In addition:**

- The FA/County FA could impose a fine and/or suspension on the club

## Match Officials

We all have a responsibility to promote high standards of behaviour in the game.

The behaviour of the match officials has an impact, directly and indirectly, on the conduct of everyone involved in the game – both on the pitch and on the sidelines.

Play your part and observe The FA's Respect Code of Conduct of match officials at all time.

---

### I will:

- Be honest and completely impartial at all times
- Apply the Laws of the Game and competition rules fairly and consistently
- Manage the game in a positive, calm and confident manner
- Deal with all instances of violence, aggression, unsporting behaviour, foul play and other misconduct
- Never tolerate offensive, insulting or abusive language or behaviour from players and officials
- Support my match official colleagues at all times
- Set a positive personal example by promoting good behaviour and showing respect to everyone involved in the game
- Communicate with the players and encourage fair play
- Respond in a clear, calm and confident manner to any appropriate request for clarification by the team captains

- Prepare physically and mentally for every match
- Complete and submit, accurate and concise reports within the time limit required for games in which I officiate

---

**I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA or The FA:**

---

### I may be:

- Required to meet with The FA/County FA Refereeing Official
- Required to meet with The FA/County FA Refereeing Committee
- Obligated to attend or re-attend The FA Respect training or other FA education course
- Issued with a written warning
- Fined by the County FA
- Offered less senior appointments
- Suspended from all appointments for a defined period
- Excluded from affiliating as a FA Referee



**Respect**

## Respect Code of Conduct

# Coaches, Team Managers and Club Officials

We all have a responsibility to promote high standards of behaviour in the game.

In the FA's survey of 37,000 grassroots participants, behaviour was the biggest concern in the game. This included the abuse of match officials and the unacceptable behaviour of over competitive parents, spectators and coaches on the sideline.

Play your part and observe the Football Association's Respect Code of Conduct in everything you do.

---

### On and off the field, I will:

- Show respect to others involved in the game including match officials, opposition players, coaches, managers, officials and spectators
- Adhere to the laws and spirit of the game
- Promote Fair Play and high standards of behaviour
- Always respect the match official's decision
- Never enter the field of play without the referee's permission
- Never engage in public criticism of the match officials
- Never engage in, or tolerate, offensive, insulting or abusive language or behaviour

---

### When working with players, I will:

- Place the well-being, safety and enjoyment of each player above everything, including winning
- Explain exactly what I expect of players and what they can expect from me

- Ensure all parents/carers of all players under the age of 18 understand these expectations
- Never engage in or tolerate any form of bullying
- Develop mutual trust and respect with every player to build their self-esteem
- Encourage each player to accept responsibility for their own behaviour and performance
- Ensure all activities I organise are appropriate for the players' ability level, age and maturity
- Co-operate fully with others in football (e.g. officials, doctors, physiotherapists, welfare officers) for each player's best interests

---

**I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA, league or The FA:**

---

- Required to meet with the club, league or County Welfare Officer
- Required to meet with the club committee
- Monitored by another club coach
- Required to attend a FA education course
- Suspended by the club from attending matches
- Suspended or fined by the County FA
- Required to leave or be sacked by the club

### In addition:

- My FACA (FA Coaches Association) membership may be withdrawn

## **F.A. Best practice Guidance for Clubs relating to Football Scouts**

### **Guidance for Grassroots Football**

- Professional Club Scouts (sometimes referred to as Recruitment Officers in the Premier League) should identify themselves to the Club Managers /Officials at the start of a game or training session if they are there to scout for players.
- Always approach any unidentified or suspicious adults observing matches and ask about their involvement with the game.
- If a person identifies themselves as a Club Scout always ask to see their Identification; if they are unable to provide any identification, ask them for their name and the person at the Club who they formally report to.
- If they cannot provide identification or contact details for verification and choose to stay at the game / training session, ensure that they are not left on their own.
- If you have any reason to be suspicious of their actions or intent contact the Club for verification of the ID where it has been given; where there is no ID you may wish to ask them to leave or contact the police.
- Report as soon as is realistically possible to your CFA Welfare Officer the name of the individual who has claimed to be a Scout and the Club that they claimed to be working for where no identification has been provided or where you have reason to doubt the validity of the ID.

### **Scouts should:**

- Be employed / have volunteered through a rigorous recruitment process which would include an enhanced CRB & references.
- Have completed the FA 'Safeguarding Children and Young People in Football' workshop.
- Follow the football governing bodies' regulations, also know and understand the rules.
- Be registered with the Football League through the YD3 form.
- Promote and enhance the club image and demonstrate club loyalty.
- Have a job description / role specification dependent upon their employment status within the club.
- Understand and follow club recruitment induction protocols, and codes of conduct.
- Be issued with and wear Club ID badge, with a photograph, this should be renewed every season and state the current season. (ID badges should be removed from any scout who is no longer involved with the club)
- Be empathetic to all aspects of grass-roots football - approach managers / officials at matches explain that they are observing and introduce themselves, identifying who they are and which club they represent.
- Understand the talent requirements of the club they represent and have knowledge of children's technical and physical development.
- Always be honest and realistic with parents and players.
- Receive some supervision by the club appropriate to the role and time employed / volunteering with the club. Stay in contact with the club, and deal with required paperwork.
- Attend club meetings and training when required by club.

### **Scouts should not:**

- Abuse their position.
- Make unrealistic promises to children, parents, or club managers.
- Observe games without introducing themselves to the officials at the match.
- Promise trials at clubs without the permission / agreement of the club.

# **SOUTH EAST LONDON & KENT YOUTH FOOTBALL LEAGUE**

## **CODE OF CONDUCT**

**THE ACTIONS OF PLAYERS, MANAGERS, PARENTS AND SPECTATORS AFFECTS THE GAME. PLEASE ENSURE ALL LEAGUE MEMBERS RECEIVE A COPY OF THE LEAGUE CODE OF CONDUCT AND ABIDE BY ITS RULES.**

Football is a game, which should be played in a spirit of friendship. The game should be enjoyed by players, match officials and spectators alike. **Unacceptable behaviour by Players, Managers or Spectators is not tolerated in this League.**

**This Code of Conduct gives a minimum standard of behaviour for South East London & Kent Youth Football League Clubs and their members.**

### **PLAYERS**

**The League expects fair play at all times.**

Shake hands with match officials and opponents after the game (whatever the result).

Do not become involved in disputes with officials, opponents, or spectators.

Do not use foul or abusive language towards officials, opponents, or supporters.

Let the referee handle incidents in the game. Do not retaliate against opponents.

Do not applaud sending-off or the errors of opponents.

Treat the changing rooms and facilities of all Clubs you visit with respect

Teamwork effort and enjoyment are important as winning. Learn to win and loose with dignity.

Remember you are representing your Club and the League. Be sensible and enjoy yourself.

## **OFFICIALS (Team Managers, Coaches, Club officials etc.)**

Officials, particularly managers, have a crucial role to play in the game

Encourage your players to play in the correct spirit.

Do not abuse your own players or those of the other team.

Handle any unruly behaviour among your spectators before it gets out of hand.

Do not use foul or abusive language to match officials, players or spectators.

Under no circumstances, enter the field of play during the course of a match unless expressly requested to do so by the referee.

Referees, and parents and spectators who are officiating as referees and assistant referees have the full authority of the FA. It is the responsibility of Club officials to ensure they are treated with respect.

**It is a League requirement that Team Managers stand with their spectators on the opposite side of the pitch to their opposition.**

**Under no circumstances, remove your team from the pitch without the express permission of the referee.**

## **THE RESPONSIBLE FOOTBALL COACH/MANAGER CODE OF CONDUCT FOR FOOTBALL**

- 1.** Coaches/Team Managers must respect the rights, dignity and worth of each and every person and treat each equally within the context of the sport.
- 2.** Coaches/Team Managers must place the well being and safety of each player above other considerations including the development of performance.
- 3.** Coaches/Team Managers must adhere to all guidelines laid down within the Constitution and Rules of the Football Association.
- 4.** Coaches/Team Managers must develop an appropriate working relationship with each player based upon mutual trust and respect.
- 5.** Coaches/Team Managers must not exert undue influence to obtain personal benefit or reward.
- 6.** Coaches/Team Managers must encourage and guide players to accept responsibility for their own behaviour and performance.
- 7.** Coaches/Team Managers must ensure that the activities they direct or advocate are appropriate for age, maturity, experience, and ability of their players.
- 8.** Coaches/Team Managers should at the outset, clarify with players (and their parents/guardians) exactly what is expected of them and also what they are entitled to expect from their coach/team manager.
- 9.** Coaches/Team Managers must co-operate fully with other specialists (e.g., other coaches, officials, sports scientists, doctors, physiotherapists etc) in the best interests of the player.

- 10.** Coaches/Team Managers must always promote the League's Code of Conduct and emphasise the positive aspects of the sport to players, parents, and spectators alike. Never condone violations of the Laws of the Game or behaviour contrary to the spirit of the Laws or relevant rules and regulations or with the use of prohibited substances or techniques.
- 11.** Coaches/Team Managers must consistently display high standards of behaviour and be role models for players, parents, and spectators.



# **SOUTH EAST LONDON & KENT YOUTH FOOTBALL LEAGUE**

## **PARENTS & SPECTATORS CODE OF CONDUCT**

**THE ACTIONS OF PARENTS AND SPECTATORS AFFECTS THE GAME. PLEASE ENSURE ALL LEAGUE MEMBERS RECEIVE A COPY OF THE LEAGUE CODE OF CONDUCT AND ABIDE BY ITS RULES.**

Football is a game, which should be played in a spirit of friendship. The game should be enjoyed by players, match officials and spectators alike. **Unacceptable behaviour by Players, Managers Parent or Spectators is not tolerated in this League.**

### **League Rule 27 (i)**

#### **Spectators & Parents/Carers**

Parents/Carers & Spectators found guilty of breaching any issued Football Association or SelKent League Code of Conduct will be required to sign an official declaration to abide by the League Code of Conduct at all official SelKent League fixtures. A second proven breach of the League Code of Conduct may see the individual suspended from attending any SelKent League official cast fixture.

Your actions influence the mood of the players and the game.

- It is a League requirement that Spectators stand with their Team Manager on the opposite side of the pitch to their opposition.
- Stand away from the touchline.
- Do not abuse match officials, however much you disagree with their decision.
- Encourage all players and applaud their efforts.
- Do not ridicule opponents for their mistakes.
- Do not applaud foul play, and do not incite your players to foul.
- Do not use foul or abusive language to players or other spectators.
- You must not enter the field of play during a game unless asked to do so by the referee.

Remember when you are supporting your team you are representing your Child, Club and this League.

You are subject to the laws of the game. You can be cautioned, reported, sent away from the ground, and suspended from attending any matches. Your team or Club can also be fined, suspended, or expelled from the Competition.

# **LAWS OF THE GAME FOR MINI-SOCCER**

**SEASON 2024-2025**

## **GOALPOST SAFETY**

For the safety of all concerned the following instructions should be strictly followed when erecting and dismantling mini-soccer goals at the London Marathon Playing Fields or other locations.

The Football Association, along with the Department for Culture, Media and Sport, the Health and Safety Executive and the British Standards Institution, would like to draw your attention to the following guidelines for the safe use of goalposts.

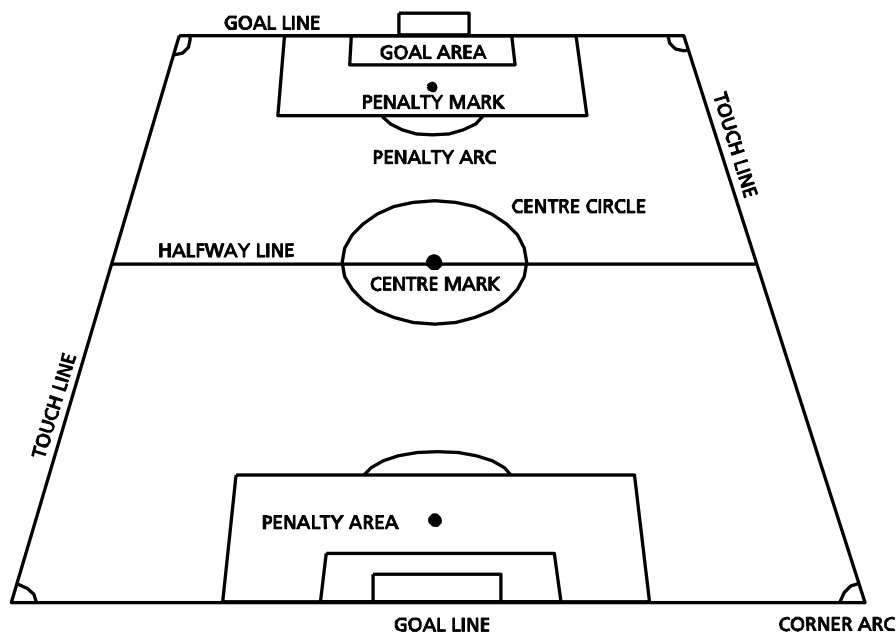
1. For safety reasons goalposts of any size (including those which are portable and not installed permanently at a pitch or Portable goalposts should not be left in place after use. They should be either dismantled or removed to a place of secure storage or placed together and suitable fixings applied to prevent unauthorised use at any time.
  - Portable goalposts must be secured as per the manufacturer's instructions; this is also a requirement for the Laws of the Game
  - Under no circumstances should children or adults be allowed to climb on, swing or play with the structure of the goalposts.
  - Particular attention is drawn to the fact that if not properly assembled and secured, portable goalposts may overturn.
  - Regular inspections of goalposts must be carried out to check that they are properly maintained.
2. Portable goalposts should not be left in place after use. They should be either dismantled or removed to a place of secure storage or placed together and suitable fixings applied to prevent unauthorised use at any time.
3. The use of metal cup hooks on any part of a goal frame was banned from the commencement of season 2007-08 and match officials have been instructed not to commence matches where such net fixings are evident for safety reasons. Nets may be secured by plastic fixings; arrow head shaped plastic hooks or tape and not by metal cup hooks. Any metal cup hooks should be removed and replaced. New goalposts should not be purchased if they include metal cup hooks.
4. Goalposts which are "homemade", or which have been altered from their original size or construction should not be used under any circumstances as they potential pose a serious safety risk.
5. There is no BS/CEN standard for wooden goals, and it is unlikely that wooden goals will pass a load or stability test. All wooden goals previously tested by independent consultants have failed strength and stability tests. The FA recommends that wooden goals should be replaced with compliant metal, aluminium or UPVC goalposts (this was updated in March 2012).

Funding for the replacement of unsafe goals is available via the Football Foundation and eligibility criteria and further details can be obtained from their website at [www.footballfoundation.org.uk](http://www.footballfoundation.org.uk).

**SAFETY IS OF PARAMOUNT IMPORTANCE AND YOU HAVE A RESPONSIBILITY TO FOLLOW THE ABOVE PROCEDURES TO PREVENT ACCIDENTS OCCURRING IN THE FUTURE.**

# **SOUTH EAST LONDON & KENT YOUTH FOOTBALL LEAGUE**

## **RECOMMENDED PITCH SIZE AND PITCH MARKINGS**



### **Under 7 & Under 8**

Pitch Length: 40 yards

Pitch Width: 30 yards

Penalty Area: 9 yards by 16 yards

Goal Area: 4 yards by 10 yards

Penalty Mark: 7 yards

Halfway Line and Centre Mark

Centre Circle: 2 yards' radius

Corner Arcs: 0.5-yard radius

### **Under 9 & Under 10**

Pitch Length: 55 yards

Pitch Width: 35 yards

Penalty Area: 10 yards by 18 yards

Goal Area: 4 yards by 10 yards

Penalty Mark: 8 yards

Halfway Line and Centre Mark

Centre Circle: 5 yards' radius

Corner Arcs: 0.5-yard radius

It is also recommended that corner flags are **NOT USED**

# **LAWS OF THE GAME FOR MINI-SOCCER** **WITHIN THE SOUTH-EAST LONDON & KENT YOUTH** **FOOTBALL LEAGUE**

**Under 7's to Under 10's is not permitted to play in leagues where results are published.**

Except where other provision in these laws is made, the Laws of Association Football apply. Each Law is numbered to correspond with the appropriate association Football Laws. The game is for boys and girls in the separate age groups Under 7 to Under 10 with mixed football permissible in each of the 5 age groups.

## **LAW 1 (PLAYING AREA)**

Field of Play (Recommended overall pitch sizes shall be: -

Under 7 and 8	Maximum length 40yds/Minimum length 30yds Maximum width 30yds/Minimum width 20yds
Under 9 and 10	Maximum length 60yds/Minimum length 50yds Maximum width 40yds/minimum width 30yds

## **Halfway Line:**

The field of play is divided into two halves by a halfway line. The centre mark is indicated at the mid-point of the halfway line.

**Kick offs:** these are taken from the centre mark on the half way line.

## **Retreat Line:**

The team without the ball moves back to the half way line when goal kicks are taken.

## **Goal Size**

The distance between the posts is 12ft and the distance between the lower edge of the cross bar and the ground is 6ft.

## **Law 2 (The Ball)**

Under 7 to Under 10 **Size 3 only**

- The Ball should be safe for children to play with and made of leather or another suitable material

## **Law 3 (Number of Players)**

Maximum number per team, including goalkeeper.

Under 7's - Under 8's                      5 v 5

With a squad of 10 or less players.

Under 9's – Under 10's                      7 v 7

With a squad of 14 or less players.

A match may not START if either team consists of fewer than four players. The minimum number of players in a team required for a match to CONTINUE is also four.

Games can be played 5 v 4 at Under 7 & Under 8

Games can be played 7 v 6 at Under 9 & Under 10

But should always put the development of the children first.

Roll off roll on substitutions can be made at any time during the game with the permission from the Referee, including players who have already been substituted.

Development football can also be played using smaller numbers such as 4 v 4 or 3 v 3 when squad sizes and facilities on the day are suitable and both coaches agree.

All team members should receive equal playing time where possible, with a best practice recommendation of at least 50% per player for each game.

#### **Law 4 (Playing Equipment)**

Players must wear shin guards and goalkeepers must wear a distinguishing playing strip. Shin guards must be covered entirely by the socks.

Players must wear the appropriate clothing dependant on the weather, but no hoodies are not allowed.

Correct footwear must be worn for the surface of the pitch e.g., no metal studs on artificial grass pitches.

#### **Law 5 (Referees)**

The Authority of the Referee

Any person who referees a game of Development Football has the authority to apply the Laws of Mini-Soccer even if they are not a fully qualified referee.

The Referee should always help the players to learn the game by explaining their decisions.

Assistant Referees are not required for Development Football.

#### **Law 6 (Duration of the Game)**

U7 & U8's 40 minutes

U9 & U10's 60 minutes

Children should not exceed the maximum playing time for their age in any one day.

It is the responsibility of the junior club and/or the child's parent or carer to ensure this.

- Each league is allowed to determine its own playing time up to the maximum allowed.
- Half time should not be more than five minutes.
- Development games can be split into quarters within the maximum playing time allowed.
- For tournament football see the Standard Code of Rules for Youth Competitions.

#### **Law 7 (Start and Restart of Play Procedure)**

A kick off from the centre mark starts the game or restarts it after a goal is scored.

- It can be taken in any direction.
- Opponents must be 5 yards away in their own half. of the field.
- In Mini-Soccer a goal cannot be scored directly from a kick off or a dropped ball.
- In special circumstances a drop ball is used to restart the game, such as after an injury.
- If the game has stopped with the ball in the penalty area, the drop ball should be taken on the penalty area line

#### **Law 8 (Ball in and Out of Play)**

The goal line and touchlines are part of the field of play. The ball must be entirely over these lines to be out of play.

- If an attacker is the last player to touch the ball over the goal line, a goal kick is given.
- If a defender is the last player to touch the ball over the goal line, a corner kick is given.

#### **Under 7 to Under 9**

- If a player touches the ball over the touchline, a "Pass or Dribble-In" is given to the opposing team.

#### **Under 10**

- If a player touches the ball over the touchline, a throw in is given to the opposing team.

#### **Law 9 (Method of Scoring)**

- A goal is scored when the ball completely crosses the goal line between the posts and under the crossbar of the goal.

- If a foul or hand ball occurs the goal shall be disallowed.

### **Law 10 (Offside)**

There is no offside in Development Football.

The children can be in any area of the pitch at any time apart from when the Retreat Line is played.

### **Law 11 (Fouls and Misconduct)**

- Free kicks are awarded when a foul is committed as in older age football.
- In Mini-Soccer all free kicks are direct except when a deliberate header has occurred.
- A goalkeeper is not allowed to pick the up from a back pass or a throw in.
- If this happens a free kick should be given on the penalty area line closest to where the incident occurs.

#### **• For Under 7 to Under 9's**

Deliberately heading the ball is an offence punishable by an indirect free kick. The indirect free kick is taken at the point where the ball was deliberately headed, except: Where a player deliberately heads the ball within their own penalty area, the referee will stop the game and restart with an indirect free kick to the opposition from the nearest side line of the penalty area where the offence took place.

- As with all other aspects of Development Football the children should be learning the game. Coaches in training, and referees on the day, should try to make sure the children understand all of the above.

### **Law 12 (Free Kicks)**

For all free kick's defending players must be 5 yards from the ball.

### **Law 13 (Penalty Kicks)**

- If a foul is committed in the penalty area by a defender a penalty kick will be awarded.
- All players except the defending goalkeeper and kicker must be outside the penalty area and at least 5 yards from the penalty mark.
- The ball must be kicked forward.

### **Law 14 (Pass or Dribble-In)**

#### **Under 7 to Under 9**

- When the whole of the ball passes over the touchline, on the ground or in the air, instead of a throw-in, a pass-in or dribble-in is awarded.
- A kicker taking a pass-in may choose to touch the ball again before it is touched by another player.

#### **At the moment of delivering the ball:**

- The ball must be stationary on the touchline at the point where it left the pitch; only the kicker may be off the pitch.
- All opponents must stand at least 5 yards from the point on the touchline where the pass-in or dribble-in is to be taken.

A goal cannot be scored directly from a pass-in.

The ball is in play when it is kicked and clearly moves.

**U10s only in 2024/25:** Normal throw-ins are allowed.

### **Law 15 (Goal Kick Procedure)**

- If an attacking player kicks the ball over the goal line a goal kick is awarded to the defending team.
- A goal kick can be taken from any point within the penalty area and by any player from the team with the ball. (U9 & U10 see SelKent additions below)
- The ball must leave the penalty area to be in play. If this does not happen the kick can be retaken.
- The team without the ball must retreat to their own half until the ball is in play.

- This is known as the Retreat Line.
- Once the ball is in play, the team without the ball can try and win it back.
- As with all the Laws of Development Football, the Referee should help the players learn the game.

#### **Law 16 (Corner Kicks)**

- If a defending player kicks the ball over the goal line a corner is awarded to the attacking team.
- The defending players must remain at least 5 yards from the ball until it is in play.
- The Player taking the corner may not touch the ball again until it has touched another player.

### **SELKENT ADITIONS TO THE LAWS OF MINI-SOCCER**

Recommended overall pitch sizes shall be: -

Under 7 and 8	Maximum length 40yds/minimum length 30yds Maximum width 30yds/minimum width 20yds
Under 9 and 10	Maximum length 60yds/minimum length 50yds Maximum width 40yds/minimum width 30yds
Penalty area: -	A penalty area must be marked out. Length 10yds - Width 18yds.
Goal area: -	A goal area is also recommended. Length 4yds - Width 12yds.
Penalty Spot: -	A penalty spot must be marked 8yds from the Goal Line opposite the Centre of the Goal.
Halfway Line: -	The Field of Play must be divided in two halves by a halfway line. A centre-mark should be indicated at the mid-point of the halfway line. A centre circle of 5yds radius is also recommended.

**Please note that marking of the penalty area by a 10-yard line running from touchline to touchline is no longer acceptable. A penalty box must be used.**

#### **Under 9 & Under 10 (Goal Kick Procedure)**

A player of the defending team kicks the ball from anywhere within the goal area or 4 yards from the goal line.

#### **Duration of Play**

Under 7	10 minutes each way (Two games)
Under 8	10 minutes each way (Two games)
Under 9 and 10	25 minutes each way.

The half time rule shall not exceed 5 minutes.

**Competition Games only:** - If a tie exists between two teams.

U7 & U8 4 minutes one-way extra time

U9 & U10 10 minutes one-way extra time

If, after extra-time, a draw still stands the penalty shootout procedure will follow see Rule 24G (b) to determine the eventual winners.



**Referees**

The League reserves the right to appoint a registered referee at any time and as is deemed necessary. Fees for the referee appointed by the League will be shared by the teams. In the absence of a League appointed official, Clubs must mutually agree upon a referee who shall then control the game and have full authority to enforce the Laws.

**SOUTH-EAST LONDON & KENT  
YOUTH LEAGUE**

**(SELKENT YOUTH LEAGUE)**

**RULES OF THE COMPETITION**

**SEASON 2024/2025**

## **RULES OF THE COMPETITION**

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# **SOUTH-EAST LONDON & KENT YOUTH LEAGUE (SELKENT YOUTH LEAGUE) RULES OF THE COMPETITION**

## **1. DEFINITIONS**

**(A)** In these Rules:

**"Affiliated Association"** means an Association accorded the status of an affiliated Association under the Rules of The FA.

**"AGM"** shall mean the annual general meeting held in accordance with the constitution of the Competition.

**"Club"** means a Club for the time being in membership of the Competition.

**"Club Portal"** means the system used by Clubs to affiliate teams as determined by The FA from time to time.

**"Competition"** means the South-East London & Kent Youth League.

**"Competition Match"** means any match played or to be played under the jurisdiction of the Competition.

**"Contract Player"** means any Player (other than a Player on a Scholarship) who is eligible to play under a written contract of employment with a Club.

**"Deposit"** means a sum of money deposited with the Competition as part of the requirements of membership of the Competition.

**"Fees Tariff"** means a list of fees approved by the Clubs at a general meeting to be levied by the Management Committee for any matters for which fees are payable under the Rules.

**"Fines Tariff"** means a list of fines approved by the Clubs at a general meeting to be levied by the Management Committee for any breach of the Rules.

**"Ground"** means the ground on which the Club's Team(s) plays its Competition Matches.

**"Management Committee"** means in the case of a Competition which is an unincorporated association, the management committee elected to manage the running of the Competition and where the Competition is incorporated it means the Board of Directors appointed in accordance with the articles of association of that company.

**"Match Officials"** means the referee, the assistant referees and any fourth official appointed to a Competition Match.

**"Mini Soccer"** means those participating at ages under 7s to under 10s.

**"Non-Contract Player"** means any Player (other than a Player on a Scholarship) who is eligible to play for a Club but has not entered into a written contract of employment.

**"Officer"** means an individual who is appointed or elected to a position in a Club or Competition which requires that individual to make day to day decisions.

**"Participant"** shall have the same meaning as set out in the rules of The FA from time to time.

**"Player"** means any Contract Player, Non-Contract Player or other player who plays or who is eligible to play for a Club.

**Player Registration System"** means The FA system to register players as determined by The FA from time to time.

**"Playing Season"** means the period between the date on which the first competitive fixture in the Competition is played each year until the date on which the last competitive fixture in the Competition is played.

**"Rules"** means these rules under which the Competition is administered.

**"Sanctioning Authority"** means The London County Football Association Limited.

**"Scholarship"** means a Scholarship as defined in The FA rules.

**"Season"** means the period of time between an AGM and the subsequent AGM.

**"Secretary"** means such person or persons appointed or elected to carry out the administration of the Competition.

**"SGM"** means a special general meeting held in accordance with the constitution of the Competition.

**"Team"** means a team affiliated to a Club, including where a Club provides more than one team in the Competition in accordance with the Rules.

**"The FA"** means The Football Association Limited.

**"written"** or **"in writing"** means the representation or reproduction of words or symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in electronic form or otherwise.

**"Youth Football"** means those participating at ages under 11s to under 18s.

**(B)** Unless stated otherwise, terms referring to natural persons are applicable to all genders. Any term in the singular applies to the plural and vice-versa.

## **GOVERNANCE RULES**

### **2. COMPETITION NAME AND CONSTITUTION**

**(A)** The Competition will be known as South-East London & Kent Youth League (or such other name as the Competition may adopt). The Clubs participating in the Competition must be members of the Competition. A Club which ceases to exist, or which ceases to be entitled to play in the Competition for any reason whatsoever shall thereupon automatically cease to be a member of the Competition.

**(B)** This Competition shall consist of not more than 200 Clubs and 1200 Teams approved by the Sanctioning Authority.

(i) The League shall be a Sunday League and all games in all divisions shall be played on a Sunday, except where, to ensure that all fixtures are completed, it is mutually agreed by the League and both teams to play on a midweek or Saturday date.

(ii) In these Rules, reference to matches played under the jurisdiction of the League shall include all matches played in various divisions (both competitive and non-competitive) and all Cup and additional Trophy Competitions.

(iii) Member Clubs will be restricted from naming a Team Manager for more than two active member teams during the season. Naming a Team Manager twice will mean he or she cannot be named as an Assistant team Manager.

(iv) Member Clubs will be restricted from naming an Assistant Team Manager for more than two active member teams during the season. Naming an Assistant Team Manager twice will mean he or she cannot be named as a Team Manager.

**(C)** The geographical area covered by the Competition membership shall be playing facilities lie south of the River Thames and within a 15-mile radius of Erith Town Hall, DA8 1TL

**(D)** The administration of the Competition under these Rules will be carried out by the Competition acting (save where otherwise specifically mentioned herein) through the

Management Committee in accordance with the rules, regulations, and policies of The FA.

**(E)** All Clubs shall adhere to the Rules. Every Club shall be deemed, as a member of the Competition to have accepted the Rules and to have agreed to abide by the decisions of the Management Committee in relation thereto, subject to the provisions of Rule 7.

**(F)** The Rules are taken from the Standard Code of Rules for Youth Competitions (the "Standard Code") determined by The FA from time to time. In the event of any omissions from the Standard Code then the requirements of the Standard Code shall be deemed to apply to the Competition.

**(G)** All Clubs must be affiliated to an Affiliated Association.

This Competition shall apply annually for sanction to the Sanctioning Authority and the constituent Teams of Clubs may be grouped in divisions, each not exceeding 14 in number.

**(H)** Inclusivity and Non-discrimination

(i) The Competition and each member Club must be committed to promoting inclusivity and to eliminating all forms of discrimination and should abide and adhere to The FA Equality Policy and any legislative requirements (to include those contained in the Equality Act 2010).

(ii) This Competition and each member Club must make every effort to promote equality by treating people fairly and with respect, by recognising that inequalities may exist, by taking steps to address them and by providing access and opportunities for all members of the community, irrespective of age, gender, gender reassignment, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability, or disability or otherwise.

(iii) Any alleged breach of the Equality Act 2010 legislation must be referred to the appropriate Sanctioning Authority for investigation.

**(I)** Clubs must comply with the provisions of any initiatives of The FA which are adopted by the Competition including but not limited to, England Football Accredited and RESPECT programmes. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

**(J)** All Participants shall abide by The Football Association Regulations for Safeguarding Children as determined by The FA from time to time.

**(K)** Clubs shall not enter any of their Teams playing at a particular age group in the Competition in any other competition (with the exception of FA and County FA Competitions) except with the written consent of the Management Committee. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff). A Club must immediately inform the Competition of the details of any fixture(s) in any other competition in which the Club has entered, for which written consent of the Management Committee has been obtained.

**(L)** At the AGM or a SGM called for the purpose, a majority of the delegates present shall have power to decide or adjust the constitution of the divisions at their discretion. When necessary, this Rule shall take precedence over Rule 22.

### **3. CLUB NAME**

Any Club wishing to change its name must obtain permission from the Sanctioning Authority and from the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

#### **4. ENTRY FEE, SUBSCRIPTION, DEPOSIT**

**(A)** Applications by Clubs for admission to the Competition or the entry of an additional Team(s) from the same Club must be made in writing to the Secretary by 01st May in each year and must be accompanied by an entry fee per Team as set out in the Fees Tariff, which shall be returned in the event of non-election. At the discretion of the voting members present applications, of which due notice has been given, may be received at the AGM or a SGM or on a date agreed by the Management Committee.

**(B)** An annual subscription shall be payable in accordance with the Fees Tariff per Team and shall be payable on or before the first Wednesday in September in each year.

(i) The annual subscription and fees shall be as follows: -

Each team elected to play 11-a-side football shall pay: -

An Annual Subscription of £50.00 payable by 1st Wednesday in September.

Each team elected to play 9-a-side football shall pay: -

An Annual Subscription of £40.00 payable by 1st Wednesday in September

Each team elected to play Mini-Soccer at Under 9 and Under 10 shall pay: -

An Annual Subscription of £30.00 payable by 1st Wednesday in September.

Each team elected to play Mini-Soccer at Under 7 and Under 8 shall pay: -

An Annual Subscription of £20.00 payable by 1st Wednesday in September.

(ii) Club Membership Renewal shall be open to all existing Clubs and Teams who have discharged all its financial obligations to the League by the end of the financial year being the 31<sup>st</sup> May of each season. Failing to do so will see the said Club's renewal forms withdrawn until such time the Committee has made a decision to either call the Club before them or grant the Club an extension date to pay their outstanding monies.

(iii) Clubs Renewing their Membership for the new season must submit official membership renewal and team entry forms to the League General Secretary by 1st May latest. Any Club or Team failing to do so by the above date may be deemed to have withdrawn from the League and be required to apply for re-election as a New Club or Team.

**(C)** A Deposit of £100.00 shall be payable per New Member Club application and shall be payable on or before 1<sup>st</sup> May in each year.

**(i)** An administration charge of £50.00 shall be payable per New Member Club application and shall be payable on or before 1<sup>st</sup> May in each year.

**(D)** A Club shall not participate in this Competition until the entry fee, annual subscription, and Deposit (if required) have been paid.

(i) Any team resigning from the League after election shall forfeit the Annual Subscription fees and be liable to a fine of up to £100.00 (See Rules 11A B & C).

**(E)** Clubs must ensure that all its teams participating in the Competition are recorded as affiliated on the Club Portal for the forthcoming Playing Season by the following date 31<sup>st</sup> July. Clubs must advise the Competition Secretary in a manner prescribed by the Sanctioning Authority, or on the prescribed form, of details of its headquarters, its Officers and any other information required by the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

**(F)** An all-female team can apply to the Competition to play an age group down in a mixed gender competition, subject to rule 8A (iii) & (iv) and provided the team has obtained approval from its Sanctioning Authority.

#### **5. MANAGEMENT, NOMINATION, ELECTION**

**(A)** The Management Committee shall comprise the Officers of the Competition and 0 members who shall all be elected at the AGM.

**(B)** Retiring Officers shall be eligible to become candidates for re-election without

nomination provided that the Officer notifies the Secretary in writing not later than 1<sup>st</sup> May in each year.

All other candidates for election as Officers of the Competition or members of the Management Committee shall be nominated to the Secretary in writing, signed by the secretaries of two Clubs, not later than 1<sup>st</sup> May in each year. Names of the candidates for election shall be circulated with the notice of the AGM. In the event of there being no nomination in accordance with the foregoing for any office, nominations may be received at the AGM.

**(C)** The Management Committee shall meet as and when required, save that no more than three calendar months shall pass between each meeting.

On receiving a requisition signed by two-thirds (2/3) of the members of the Management Committee the Secretary shall convene a meeting of the Management Committee.

**(D)** Except where otherwise mentioned all communications shall be addressed to the Secretary who shall conduct the correspondence of the Competition and keep a record of its proceedings.

**(E)** All communications received from Clubs must be conducted through their Officers and sent to the Secretary. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

**(i)** In relation to contacting League Officers and Registration Administrators.

- No telephone calls to any officer after 8.00.pm
- No club representative may knock on the door or ring the bell of any league official or registration administrator without prior agreement.
- Under no circumstances are parents or players permitted to visit the home of any league official

Failure to comply with this Rule will result in a fine of up to £100.00.

## **6. POWERS OF MANAGEMENT**

**(A)** The Management Committee may appoint sub-committees and delegate such of their powers as they deem necessary. The decisions of all sub-committees shall be reported to the Management Committee for ratification. The Management Committee shall have power to deal only with matters within the Competition and not for any matters of misconduct that are under the jurisdiction of The FA or Affiliated Association.

**(B)** Subject to the permission of the Sanctioning Authority having been obtained the Management Committee may order a match or matches to be played each season, the proceeds to be devoted to the funds of the Competition and, if necessary, may call upon each Club (including any Club which may have withdrawn during the season) to contribute equally such sums as may be necessary to meet any deficiency at the end of the season.

**(C)** Each member of the Management Committee shall have the right to attend and vote at all Management Committee meetings and have one vote thereat, but no member shall be allowed to vote on any matters directly appertaining to such member or to the Club so represented or where there may be a conflict of interest. (This shall apply to the procedure of any sub-committee).

In the event of the voting being equal on any matter, the Chairman of the Management Committee shall have a second or casting vote.

(i) No Club shall have more than two representatives on the duly elected Management Committee.



**(D)** The Management Committee shall have powers to apply, act upon and enforce these Rules and shall also have jurisdiction over all matters affecting the Competition. Any action by the Competition must be taken within 28 days of the Competition being notified.

With the exception of Rules 6(I), 8(H) and 9, for all alleged breaches of a Rule the Management Committee shall issue a formal written charge to the Club concerned. The Club charged shall be given 7 days from the date of notification of the charge to reply. In such reply, a Club may: -

(i) Accept the charge and submit in writing a case of mitigation for consideration by the Management Committee on the papers; or

(ii) Accept the charge and notify that it wishes to put its case of mitigation at a hearing before the Management Committee; or

(iii) Deny the charge and submit in writing supporting evidence for consideration by the Management Committee on the papers; or

(iv) Deny the charge and notify that it wishes to put its case at a hearing before the Management committee.

Where the Club charged fails to respond within 7 days, the Management Committee shall determine the charge in such manner and upon such evidence as it considers appropriate.

Where required, hearings shall take place as soon as reasonably practicable following receipt of the reply of the Club as more fully set out above.

Having considered the reply of the Club (whether in writing or at a hearing), the Management Committee shall make its decision and, in the event that the charge is accepted or proven, decide on the appropriate penalty (with reference to the Fines Tariff where applicable).

The maximum fine permitted for any breach of a Rule is £100 and, when setting any fine, the Management Committee must ensure that the penalty is proportional to the offence, taking into account any mitigating circumstances.

No Participant under the age of 18 can be fined.

All breaches of the Laws of the Game or the Rules and Regulations of The FA shall be dealt with in accordance with FA Rules by the appropriate Association.

**(E)** All decisions of the Management Committee shall be binding subject to the right of appeal in accordance with Rule 7.

Decisions of the Management Committee must be notified in writing to those concerned within 7 days.

(i) The League General Secretary shall have the authority to deal with any urgent matters not mentioned in these rules.

**(F)** 40% of its members shall constitute a quorum for the transaction of business by the Management Committee or any sub-committee thereof.

**(G)** The Management Committee, as it may deem necessary, shall have power to fill, in an acting capacity, any vacancies that may occur amongst their number.

(i) Any member who is absent from three consecutive Management Committee meetings without reasonable excuse may be held to have resigned.

**(H)** A Club must comply with an order or instruction of the Management Committee and must attend to the business and/or the correspondence of the Competition to the satisfaction of the Management Committee. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

**(I)** Subject to a Club's right of appeal in accordance with Rule 7 below, all fines and charges must be paid within 14 days of the date of notification of the decision.

Any Club failing to do so will be fined in accordance with the Fines Tariff. Further failure to pay the fine including the additional fine within a further 14 days will result in fixtures being withdrawn until such time as the outstanding fines are paid.

**(J)** A member of the Management Committee appointed by the Competition to attend a meeting or Competition Match may have any reasonable expenses incurred refunded by the Competition.

(i) The Management Committee shall not be held responsible either collectively or individually for any losses, damages or injuries sustained by any Club or its members through actions, which are pursuant to the administration and management of League affairs.

**(K)** The Management Committee shall have the power to fill any vacancy that may occur in the membership of the Competition between the AGM or SGM called to decide the constitution and the commencement of the Playing Season.

**(L)** The business of the Competition as determined by the Management Committee may be transacted by electronic mail or facsimile.

## **7. PROTESTS, CLAIMS, COMPLAINTS, APPEALS**

**(A)** (i) All questions of eligibility, qualifications of Players or interpretations of the Rules shall be referred to the Management Committee or a sub-committee duly appointed by the Management Committee.

(ii) Objections relevant to the dimensions of the pitch, goals, flag posts or other facilities of the venue will not be entertained by the Management Committee unless a protest is lodged with the referee before the commencement of the match.

**(B)** Except in cases where the Management Committee decide that there are special circumstances, protests, and complaints (which must contain full particulars of the grounds upon which they are founded) must be lodged with the Secretary within 7 days (excluding Sundays) of the Competition Match or occurrence to which they refer. A protest or complaint shall not be withdrawn except by permission of the Management Committee. A member of the Management Committee who is a member of any Club involved shall not be present (except as a witness or representative of their Club) when such protest or complaint is being determined.

**(C)** No protest of whatever kind shall be considered by the Management Committee unless the complaining Club shall have deposited with the Secretary a sum in accordance with the Fees Tariff. This may be forfeited in whole or in part in the event of the complaining or protesting Club losing its case. The Competition shall have power to order the defaulting Club or the Club making a losing or frivolous protest or complaint to pay the expenses of the inquiry or to order that the costs to be shared by the parties.

**(D)** All parties to a protest or complaint must receive a copy of the submission and must be afforded an opportunity to make a statement at least 7 days prior to the protest or complaint being heard.

(i) All parties must have received 7 days' notice of the hearing should they be instructed to attend.

(ii) Should a Club elect to state its case in person then they should forward a deposit of £25.00 and indicate such when forwarding the written response.

(iii) Failure to provide 5 days' notice of withdrawal from a hearing will see the Management Committee determine the charge in such a manner and upon such evidence as it considers appropriate.

**(iv)** The Committee will inform all relevant parties as to the proposed date of the hearing. Should any party be unable to attend on the said date a new date will be proposed by the Committee. If any party is unable to attend the alternative date the Committee will hold the hearing in their absence.

**(E)** The Management Committee shall also have power to compel any party to the protest to pay such expenses as the Management Committee shall direct.

**(F)** Any appeal against a decision of the Management Committee must be lodged with the Sanctioning Authority within 14 days of the posting of the written notification of the decision causing the appeal, accompanied by a fee as set out in the Fees Tariff, which may be forfeited in the event of the appeal not being upheld. A copy of the appeal must also be sent to the Secretary. The procedure for the appeal shall be determined by the Sanctioning Authority, in such respect the Sanctioning Authority may (but is not obliged to):

(i) Invite submissions by the parties involved.

(ii) Convene a hearing to hear the appeal.

(iii) Permit new evidence; or

(iv) Impose deadlines as are appropriate.

Any appeal shall not involve a rehearing of the evidence considered by the Management Committee.

**(G)** No appeal can be lodged against a decision taken at an AGM or SGM unless this is on the ground of unconstitutional conduct.

## **8. ANNUAL GENERAL MEETING**

**(A)** The AGM shall be held not later than 14<sup>th</sup> July in each year. At this meeting, the following business shall be transacted provided that at least 50% of members are present and entitled to vote: -

(i) To receive and confirm the Minutes of the preceding AGM.

(ii) To receive and adopt the Annual Report, Balance Sheet, and Statement of Accounts.

(iii) Election of Clubs to fill vacancies.

(iv) Constitution of the Competition for ensuing Season.

(v) Election of Officers of the Competition and Management Committee members.

(vi) Appointment of Auditors.

(vii) Alteration of Rules, if any (See Rule 14).

(viii) Fix the date for the commencement of the Playing Season and kick off times applicable to the Competition. (Season 2024-2025 will commence on Sunday 22<sup>nd</sup> September 2024) Kick-Off Times season 24/25 will be no earlier than 9.00 and no later than 15:00 (except for Under 15 to Under 21 League Challenge Cup where these teams must kick off no later than 13:30 from October 2024 to March 2025). These times cannot change without both Clubs and the League Fixture Secretary agreement.

(ix) Fix the date for the end of the Playing Season. (Season 2024-2025 will conclude on Sunday 25<sup>th</sup> May 2025).

(x) Other business of which due notice shall have been given and accepted as being relevant to an AGM.

**(B)** A copy of the duly *audited/verified* Balance Sheet, Statement of Accounts and Agenda shall be forwarded to each Club at least 14 days prior to the meeting together with any proposed Rule changes.

**(C)** A signed copy of the duly *audited/verified* Balance Sheet and Statement of Accounts shall be sent to the Sanctioning Authority within 14 days of its adoption by the AGM.

**(D)** Each Club shall be empowered to send two delegates to an AGM. Each Club shall be entitled to one vote only. 14 days' notice shall be given of any AGM.

**(E)** Clubs who have withdrawn their membership of the Competition during the Playing Season being concluded or who are not continuing membership shall be entitled to attend but shall vote only on matters relating to the Playing Season being concluded. This provision will not apply to Clubs expelled in accordance with Rule 12.

**(F)** All voting shall be conducted by a show of voting cards unless a ballot be demanded by at least 50% of the delegates qualified to vote or the Chairman so decides.

**(G)** No individual shall be entitled to vote on behalf of more than one Club.

**(H)** (i) Any continuing Club must be represented at the AGM. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

(ii) Any club that has submitted a valid application to join the Competition for the forthcoming season must have the opportunity to be put forward for membership and to have a vote taken on their membership application.

**(I)** Officers of the Competition and Management Committee members shall be entitled to attend and vote at an AGM but cannot also cast a vote on behalf of a club (See Rule 8.G).

**(J)** Where a Competition is an incorporated entity, the Officers of the Competition shall ensure that the Articles of Association of the Competition are consistent with the requirements of these Rules.

## **9. SPECIAL GENERAL MEETINGS**

A. Upon receiving a requisition signed by two-thirds (2/3) of the Clubs in membership the Secretary shall call a SGM.

B. The Management Committee may call a SGM at any time.

C. At least seven (7) days' notice shall be given of a meeting under this Rule, together with an agenda of the business to be transacted at such meeting.

D. Each Club shall be empowered to send two delegates to all SGMs. Each Club shall be entitled to one vote only.

E. Any Club failing to be represented at a SGM shall be fined in accordance with the Fines Tariff.

F. Officers of the Competition and Management Committee members shall be entitled to attend and vote at all SGMs. but cannot also cast a vote on behalf of a club (see Rule 9.D).

## **9A. LEAGUE MEETING**

A Meeting of all Member Clubs shall be held quarterly (September, December, March, June) to receive information and reports from Officers and to deal with League business of a general nature. Notification of such meetings will be provided to each Club prior to the commencement of the season together with venue, date, and time. The League General Secretary will notify any necessary alterations to such arrangements, in writing, to Members Clubs and Management Committee members. The Minutes Secretary shall record minutes of each General Meeting, and these shall be provided to Clubs for endorsement at the following meeting.

Clubs shall be allowed to send more than one delegate to the League Meetings. However, no Club shall have more than one vote and the Club Representative who signs the attendance book will be the only person entitled to vote. A Club Representative may only sign the attendance book on behalf of one club. Voting will normally be by show of hands unless otherwise decided by the Chairman. Clubs not represented within 15 minutes of the League Meeting commencing may be subject to a fine of £30.00 for the first absence and up to £50.00 for any subsequent absence. **Clubs who fail to sign the attendance book will be deemed absent and fined as per rule.** Any Club who fails to attend

three or more meetings during a season may be called before Management Committee who may recommend that their application for future membership be refused.

## **10. AGREEMENT TO BE SIGNED**

Each Club shall complete and sign the following agreement which shall be deposited with the Competition together with the application for membership for the coming Playing Season, or upon indicating that the Club intends to compete.

"We, (A), (name) [ ] of (address) [ ] (Chairman)/Director and (B) (name) [ ] of (address) [ ] (Secretary/Director) of [ ] Football Club (Limited) have been provided with a copy of the Rules and Regulations of the [ ] Competition and do hereby agree for and on behalf of the said Club, if elected or accepted into membership, to conform to those Rules and Regulations and to accept, abide by and implement the decisions of the Management Committee of the Competition, subject to the right of appeal in accordance with Rule 7."

The agreement shall be signed by:

- (i) Where a Club is an unincorporated association, the Club Chairman and secretary; or
- (ii) Where a Club is an incorporated entity, two directors of the Club.

Any alteration of the Chairman and /or secretary of the Club on the above agreement must be notified to the .....County Football Association(s) to which the Club is affiliated and to the Secretary.

Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

## **11. CONTINUATION OF MEMBERSHIP OR WITHDRAWAL OF A CLUB**

**(A)** Any Club intending or having a provisional intention to withdraw a Team from the Competition must do so at least 14 days before the AGM. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

**(i)** On renewing a Team Membership Clubs must ensure that they use the Team name it was associated with the previous season.

**(B)** The Management Committee shall have the discretion to deal with a Team being unable to start or complete its fixtures for a Playing Season, including but not limited to, issuing a fine (in accordance with the Fines Tariff).

**(C)** Notwithstanding the powers of the Management Committee pursuant to Rule 6(I), in the event of a Club failing to discharge all its financial obligations to the Competition in excess of £50, the Management Committee shall be empowered to refer the debt under The FA Football Debt Recovery provisions.

## **12. EXCLUSION OF CLUBS OR TEAMS, MISCONDUCT, CLUBS, OFFICIALS, PLAYERS, MANAGEMENT COMMITTEE**

**(A)** At the AGM or SGM called for the purpose in accordance with the provisions of Rule 9, notice of motion having been duly circulated on the agenda, by direction of the Management Committee the accredited delegates present shall have the power to (i) remove a member of the Management Committee from office, (ii) exclude any Club or Team from membership both of which must be supported by (more than) two-thirds (2/3) of those present and voting. Voting on this point shall be conducted by ballot. A member of the Management Committee or Club which is the subject of the vote being taken shall be excluded from voting.

**(B)** At the AGM, or at an SGM called for the purpose, in accordance with the provisions of Rule 9, the accredited delegates present shall have the power to exclude from further participation in the Competition any *Club or Team* whose conduct has, in their opinion, been undesirable, which must be supported by (more than) two-thirds (2/3) of those present and

voting. Voting on this point shall be conducted by ballot. A Club whose conduct is the subject of the vote being taken shall be excluded from voting.

(i) Clubs found in breach of the declarations made on the team application form may be charged with gross misconduct and also brought before the floor for a vote on their expulsion from the League.

**(C)** Any Officer or member of a Club proved guilty of either a breach of Rule, other than field offences, or of inducing or attempting to induce a Player or Players of another Club in the Competition to join them shall be liable to such penalty as a General Meeting or Management Committee may decide, and their Club shall also be liable to expulsion in accordance with the provisions of Clauses (A) and/or (B) of this Rule.

### **13. TROPHY**

**(A)** The following agreement shall be signed on behalf of the winners of the Cup or Trophy: "We A [name] and B [name], the Chairman and Secretary of [] FC (Limited), members of and representing the Club, having been declared winners of [] Cup or Trophy, and it having been delivered to us by the Competition, do hereby on behalf of the Club jointly and severally agree to return the Cup or Trophy to the Competition Secretary on or before 1st Wednesday in February of the current season.

Clubs must notify us immediately (on the day) of any damage to the said Cup/Vase presented to them. Clubs not renewing their League Membership for the following season must ensure they return their Cup/Vase by the first Wednesday in September.

If the Cup or Trophy is lost or damaged whilst under our care, we agree to refund to the Competition the amount of its current value or the cost of its thorough repair."

Failure to comply will result in a fine (in accordance with the Fines Tariff).

(i) Failure to return trophies on the date due as per Rule 13A shall result in the defaulting Club being fined £30.00 per trophy. If trophies are still not returned by one month after the deadline(s) the defaulting Clubs will incur a further £50.00 fine per trophy and may have its fixtures withdrawn until such time as the trophy is returned and held in good condition. Any fixtures cast during this period may be awarded to the opposing team.

(ii) Clubs are responsible, at their cost, for the neat engraving of the Clubs name and the year/season of award on each trophy. If failing to do this, before return, it will be done by the League and the Club charged accordingly.

(iii) Clubs are responsible for maintaining the condition and cleanliness of the trophy whilst in its possession. If the club fails to return the trophy in a satisfactory condition, the league will arrange for the trophy to be cleaned and the club will be charged accordingly.

**(B)** At the close of each Competition awards may be made to the winners and runners-up if the funds of the Competition permit.

### **14. ALTERATION TO RULES**

Alterations, for which consent has been given by the Sanctioning Authority, shall be made to these Rules only at the AGM or at an SGM specially convened for the purpose called in accordance with Rule 9. Any alteration made during the Playing Season to these Rules shall not take effect until the following Playing Season except in exceptional circumstances and approved by Sanctioning Authority and The FA.

Notice of proposed alterations to be considered at the AGM shall be submitted to the Secretary by 1st May in each year. The proposals, together with any proposals by the Management Committee, shall be circulated to the Clubs by the June League Meeting and any amendments thereto shall be submitted to the Secretary within a further 7 days. The proposals and proposed amendments thereto shall be circulated to Clubs with the notice

of the AGM. A proposal to change a Rule shall be carried if a majority of those present, entitled to vote and voting are in favour.

A copy of the proposed alterations to Rules to be considered at the AGM or SGM shall be submitted to the Sanctioning Authority or The FA (as applicable) at least 28 days prior to the date of the meeting.

(i) All proposals from Clubs must be seconded by another Club.

## **15. FINANCE**

**(A)** The Management Committee shall determine with which bank or other financial institution the funds of the Competition will be lodged.

**(B)** All expenditure in excess of £500.00 shall be approved by the Management Committee.

**(C)** The financial year of the Competition will end on 31st May.

**(D)** The books, or a certified balance sheet, of a Competition shall be prepared and shall be audited/verified annually by some suitably qualified person(s) who shall be appointed at the AGM.

(i) The control and safe keeping of the League's finances shall be vested in the trustees of the League who shall be the serving Chairman, Vice Chairman, General Secretary and Treasurer. All monies due to the League for any purpose shall be paid to the Treasurer, who has the power to issue a receipt, duly signed.

(ii) Clubs will be issued with a Statement of Account for monies due to the League each month. These accounts must be paid in full within fourteen days of the statement being issued. Failure to pay within another seven days may result in the immediate withdrawal of Club Fixtures until the outstanding payment is paid in full. Any fixtures cast during this period may be awarded to the opposing team.

(iii) Any Club which, due to exceptional circumstances, experiences temporary difficulty in complying with **Rule 15D(ii)** must forward an explanatory letter to the League Secretary within 14 days' of receiving their statement of account

## **16. INSURANCE**

**(A)** All Clubs must have valid public liability insurance cover of at least ten million pounds (£10,000,000) at all times.

**(B)** All Clubs must have valid personal accident cover for all Players registered with them from time to time. The Players' personal accident insurance cover must be in place prior to the Club taking part in any Competition match and shall be at least equal to the minimum recommended cover determined from time to time by the Sanctioning Authority. In instances where The FA is the Sanctioning Authority, the minimum recommended cover will be the cover required by the Affiliated Association to which a Club affiliates.

Failure to comply with Rules 16(A) or 16(B) will result in a fine (in accordance with the Fines Tariff).

## **17. DISSOLUTION**

**(A)** Dissolution of the Competition shall be by resolution approved at an SGM by a majority of three quarters (3/4) of the members present and shall take effect from the date of the relevant SGM.

**(B)** In the event of the dissolution of the Competition, the members of the Management Committee are neutral for the winding up of the assets and liabilities of the Competition.

**(C)** The Management Committee shall deal with any surplus assets as follows:

(i) Any surplus assets, save for a Trophy or any other presentation, remaining after the discharge of the debts and liabilities of the Competition shall be transferred only to another

Competition or Affiliated Association or The Football Association Benevolent Fund or to such other charitable or benevolent object in the locality of the Competition as determined by resolution at or before the time of winding up, and approved in writing by the Sanctioning Association.

(ii) If a Competition is discontinued for any reason a Trophy or any other presentation shall be returned to the Donor if the conditions attached to it so provide or, if not, dealt with as the Sanctioning Authority may decide.

## **MATCH RELATED RULES**

### **18. QUALIFICATION OF PLAYERS**

**(A)** A Player is one who, being in all other respects eligible, has: -

1. Registered through the FA Player Registration System and received approval from the Competition.
2. Signed a fully and correctly completed Competition registration form in ink, countersigned by his /her parent or guardian and by the Club Secretary or an officially named Club Registration Officer, and who has been registered with the FA Player Registration System and relevant Registrations Administrator 5 days prior to the Player playing and whose completed registration counterfoil has been received by the Club prior to playing in a Competition Match. The registration document must incorporate emergency contact details of the Player's parents or guardians. These details must be available at matches and training events the Player attends within the management of the Club or Competition.

Any registration that is not fully and correctly completed will be returned to the Club unprocessed and the player classed as unregistered. If a Club attempts to register a player via the Player Registration System but does not fully and correctly complete the necessary information via the Player Registration System, the registration will not be processed.

For Clubs registering Players under Rule 18 (A) 2 registration forms will be provided in a format to be determined by the Competition.

For Clubs registering Players via the Player Registration System Clubs must access the Player Registration System in order to complete the registration process.

**For clarity, this competition will only approve players registrations once Rule 18A 2 has been applied.**

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(i) A player is only eligible to play if the manager is in physical possession of the completed player registration card that has been signed and dated by the relevant Divisional Registration Administrator. Completed Registration cards will only be released by the League on receipt of hard-copy documents (see 18A (vi)).

(ii) A fully and correctly completed League Registration Card in blue or black ink, signed by the player and witnessed by a parent or guardian (not required for players 18 and above) and countersigned by the Club Secretary or Club Registration Officer whose signature will only be accepted if they are named on the official league web site.

**(Note: Players in the age groups U8's and U7's is permitted to sign first name only on the Player Registration card).**

(iii) Two recent identical passport sized photographs, printed on photographic paper, correctly affixed to the registration card showing head and shoulders not obscured by the wearing of any sunglasses, scarves, hats or other.

(iv) On first applying for registration with the League: -



1. Players not registered with your club the previous season, must submit a photocopy of their (a) valid passport, (b) birth certificate or such alternative proof of date of birth which shall be deemed as acceptable at the discretion of Management Committee.
  2. Clubs submitting Player Registrations for players registered with their club last season, may submit last season registration card as proof of date of birth.
- (v) The requesting Club has sole responsibility for ensuring that all documents submitted by the player and the player's parent/guardian are valid and in order. The Club Secretary/Registration Officer must check the player's original copy of (a) valid passport (b) birth certificate or other documents proving date of birth.
- (vi) It is the sole responsibility of the requesting club to require the players parent or guardian to sign a club declaration stating if the said player is currently registered or has been registered with any other Club in league membership within the current playing season.
- (vii) It is the sole responsibility of a Club that when sending completed Player Registration cards and supporting documents to the relevant Registration Administrator, **CLUBS MUST Ensure** they have affixed **sufficient** postage for the weight of the item that they are posting. Clubs **MUST** include a stamped addressed envelope (to whom the cards are being returned) that has been secured with **sufficient** postage for the return of the Player Registration cards. Failure to provide sufficient postage when sending or returning our player registration cards may result in a fine of up to £20.00.
- (viii) Player Registration Cards may only be sent by Recorded Delivery to the relevant Registration Administrator if agreed prior to Posting.  
Registration Administrator must not be visited without prior arrangements.  
(Further details regarding Player Registration cards can be found on the Players Registration procedure page).
- (ix) A player may only be currently registered for one team in this League and may only play for the team in which he/she is currently registered. At least **5** days must elapse between endorsement of the registration card and the date of the match in which they first take part. A player who has been de-registered will not be permitted to re-register for the same team during the current season except for proven exceptional circumstances when the decision will be at the discretion of Management Committee and their decision is final.
- (x) Any Club Official found guilty of altering or tampering with an official league document will be charged with Gross Misconduct and dealt with under Rule 6D.
- (xi) A Player, Parent/Guardian is prohibited from obtaining or holding a player registration card after completion of registration.
- (xii) Registration Cards shall be obtained from either Registration Secretary or the Registration Transfer Officer. An administration cost of £1.00 will be charged to clubs in respect of each card and invoiced through monthly accounts. Registration cards remain the sole property of the League at all times.
- (xiii) A player will become registered and eligible to participate in fixtures under the jurisdiction of the League provided the requirements of Rule 18A and 18C have been complied with in full and at least five days have elapsed since the date of endorsement of the Registration Card by the League Registration Administrator. The Registration Card for a player must be physically present at the fixture in order for the player to be eligible.
- (xiv) Only bona-fide Club members shall be registered with the League, and it is the sole responsibility of each Club to ensure that players are registered in the correct age group.
- (xv) Where a player has his/her registration cancelled by his/her Club; the club must return the player registration card (within 7 days), a fully completed deregistration form (D1) submitted electronically via the SelKent Website completed by the Club Secretary and includes the reason as to why the player is being de-registered, to the League

Transfer Admin Officer, failure to comply may result in a fine of up to £20.00. A Club will not be able to de-register a player who is currently serving a suspension. It is the club's responsibility to communicate to all parties concerned that the player has been deregistered.

(xvi) Where a Club or Team disbands or withdraws from the League during the season for any reason, the registration cards of all currently registered players must be returned to the League Registration Secretary. The registration of these players will then be considered cancelled.

Failure to return the cards within 7 days of the team disbanding or withdrawing will result in a fine of £30.00 and any further delay may result in a second fine of £30.00 plus the immediate withdrawal of Club Fixtures until such time as the cards are returned. Any cast fixtures which are covered by the withdrawal may be awarded to the opposing team.

(xvii) Any player whose registration has been cancelled and then wishes to register for another Team or Club may only do so with the approval of Management Committee.

(xviii) Players must complete a Club Membership Form, countersigned by their parent/guardian, who must incorporate any known serious medical conditions of the player and emergency contact details of the parents or guardians. These details must be available at matches and training events the player attends within the management of the Club or League. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

**(B)** (i) Contract Players are not permitted in this Competition with the exception of those Players who are registered under contract with the same Club who have a Team operating at Steps 1 to 6 of the National League System, or Tiers 1-4 of the Women's Pyramid System.

It is the responsibility of each Club to ensure that any Player registered to the Club has, where necessary, the required International Transfer Certificate. Clearance is required for any Player aged 10 and over crossing borders including Wales, Scotland, and Ireland.

(ii) A Player registered with a Premier League or EFL Academy under the Elite Player Performance Plan contained within Youth Development Rules will not be permitted to play in this Competition, except for those in the under 11 age-group and below where consent has been given by the relevant Premier League or EFL Academy (such consent can be withdrawn at any time). Trial players are not considered to be registered with a Premier League or EFL Academy for these purposes and therefore the prohibition on playing in the Competition does not apply to them. The relevant Premier League/EFL Academy remains responsible for managing the frequency of the player's playing time. Details of the Youth Development Rules are published on The FA website. A Player registered with an FA Emerging Talent Centre, or an FA Professional Game Academy may play in this Competition subject to the FA Girls' Emerging Talent Centre Operating Criteria and Professional Game Academy Youth Development Rules.

(iii) Each Team must have the following number of Players registered by 01<sup>st</sup> September before the start of each Playing Season:

FORMAT	MINIMUM NUMBER
5v5	5
7v7	7
9v9	9
11v11	11

Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

(iv) Teams that have still failed to register the above number of players 10 days (12<sup>th</sup> September) before the start of each playing season will be dealt with by the Management Committee under unfulfilled fixtures (Rule 20E (iiC))

(v) Teams must maintain the minimum number of registered players (Rule 18B (iii)) throughout the season.

A maximum of 10 players may be concurrently registered within 5-A-Side.

A maximum of 14 players may be concurrently registered within 7-A-Side.

A maximum of 16 players may be concurrently registered within 9-A-Side.

A maximum of 18 players may be concurrently registered within 11-A-Side (U13 to U15's.)

A maximum of 24 players may be concurrently registered within 11-A-Side (U16 to U21's)

(vi) Teams who have reached the maximum and wish to sign an additional player must first de-register a player as per Rule 18A(xvii) for league procedure when deregistering players.

**(C)** A child who has not attained the age of 6 shall not play, and shall not be permitted or encouraged to play, in a match of any kind.

The relevant age for each Player is determined by his or her age as at midnight on 31 August of the relevant Playing Season i.e., children who are aged 6 as at midnight on 31 August in a Playing Season (together with those who attain the age of 6 during the Playing Season) will be classed as Under 7 Players for that Playing Season. Children who are aged 7 as at midnight on 31 August in a Playing Season will be classed as Under 8 Players for that Playing Season, and so on.

Notwithstanding the above, a child is permitted to play up in the age group above his or her chronological age group, irrespective of any changes of format or competition structure, save that a child who attains the age of 6 after 31 August is permitted to play only in the Under 7 age group, and may not play in the Under 8 age group, for that Playing Season. Girls in all female teams may also be permitted to play an age group down in accordance with Rule 4(F).

The age groups that children are eligible to play in are set out in the table below, subject to Rule 4(F), along with the permitted football formats for each of those age groups. For the purposes of this Rule 18(C), provisions relating to playing in specified age groups shall include participating in training as well as playing in matches. Children shall not play, and shall not be permitted or encouraged to play, in a match between sides of more than the stated number of players, according to their age group:

Age on 31 August of the relevant Playing Season	Eligible Age Groups	Maximum Permitted Format	Minimum Pitch Sizes		Maximum Pitch Sizes		Recommended Goal Sizes in feet	Ball Size
			Yards	Metres	Yards	Metres		
6	Under 7	5v5	30 x 20	27.45 x	40 x 30	36.3 x 27.45	12 x 6	3
	Under 8		30 x 20	27.45 x	40 x 30	36.3 x 27.45	12 x 6	
7	Under 8	5v5	30 x 20	27.45 x	40 x 30	36.3 x 27.45	12 x 6	3
	Under 9	7v7	50 x 30	45.75 x	60 x 40	54.9 x 36.6	12 x 6	
8	Under 9	7v7	50 x 30	45.75 x	60 x 40	54.9 x 36.6	12 x 6	3
	Under 10		50 x 30	45.75 x	60 x 40	54.9 x 36.6	12 x 6	3
9	Under 10	7v7	50 x 30	45.75 x	60 x 40	54.9 x 36.6	12 x 6	3
	Under 11	9v9	70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	4
10	Under 11	9v9	70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	4
	Under 12		70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	
11	Under 12	9v9	70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	4
	Under 13	11v11	90 x 50	82.3 x	100 x 60	91.44 x 54.9	21 x 7	
12	Under 13	11v11	90 x 50	82.3 x	100 x 60	91.44 x 54.9	21 x 7	4
	Under 14		90 x 50	82.3 x	100 x 60	91.44 x 54.9	21 x 7	
13	Under 14	11v11	90 x 50	82.3 x	100 x 60	91.44 x 54.9	21 x 7	4
	Under 15		90 x 50	82.3 x	110 x 70	100.58 x 64	24 x 8	5
14	Under 15	11v11	90 x 50	82.3 x	110 x 70	100.58 x 64	24 x 8	5
	Under 16		90 x 50	82.3 x	110 x 70	100.58 x 64	24 x 8	
	Under 16		90 x 50	82.3 x	110 x 70	100.58 x 64	24 x 8	

15	Under 17	11v11	100 x 50	91.44 x	130 x 100	118.87 x 91.44	24 x 8	5
	Under 18		100 x 50	91.44 x	130 x 100	118.87 x 91.44	24 x 8	
16	Under 17	11v11	100 x 50	91.44 x	130 x 100	118.87 x 91.44	24 x 8	5
	Under 18		100 x 50	91.44 x	130 x 100	118.87 x 91.44	24 x 8	
	Open Age		100 x 50	91.44 x	130 x 100	118.87 x 91.44	24 x 8	

**(D)** A fee as set out in the Fees Tariff shall be paid by each Club/Team for each Player registered, if applicable.

**(E)** The Management Committee shall decide all registration disputes taking into account the following.

- (i) A Player shall not be permitted to register for more than one Club subject to the exceptions set out in Rule 18(E) (iii) below.
- (ii) In the event of a Player signing a registration form or having a registration submitted for more than one Club in the Competition, the valid registration submitted first shall take precedence. The Secretary shall notify the Club last applying to register the Player of the fact of the previous registration subject to the exceptions set out in Rule 18 (E)(iii) below.
- (iii) A Player is only permitted to register for more than one Club provided that:
  - a. The Team(s) in which the Player plays in are not in the same age group; or
  - b. Except for the purpose of a transfer.

And the Player meets the requirements in Rule 18(C).

**(F)** It shall be a breach of these Rules for a Player to: -

Play for more than one Team in the same age group in the Competition in the same Playing Season without first being transferred.

Having registered for one Club in the Competition, register for another Club in the Competition in that Playing Season, except if the provisions set out in Rule 18 (E)(iii) apply.

Submit a signed registration form or submit a registration through the Player Registration System for registration that the Player had wilfully neglected too accurately or fully complete. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

**(G)** (i) The Management Committee shall accept the registration of any Player subject to the provisions of Rule 18(G)(ii) and (iii) below.

(ii) The Management Committee shall have power to refuse, cancel or suspend the registration of any Player, the exercise of such power being without prejudice to the Management Committee's ability to fine a Club at its discretion (in accordance with the Fines Tariff) that has been charged and found guilty of registration irregularities (subject to Rule 7).

(iii) The Management Committee shall have the power to refuse or cancel the registration of any Player charged and found guilty of undesirable conduct (subject to Rule 7) subject to the right of appeal to the Sanctioning Authority or the F.A. Where the Management Committee does not have enough information to enable it to make a decision pursuant to the above power, it may apply, in its absolute discretion, to the Sanctioning Authority or The FA for further information.

Undesirable conduct shall mean an incident of repeated proven misconduct, which may deter a Participant from being involved in this Competition.

(iv) For a Player who has previously had a registration removed in accordance with Rule 18(G)(iii) but has a registration accepted at the expiry of exclusion will be considered to be under a probationary period of 12 months. Whilst under a probationary period, should the Player commit a further act of proven misconduct under the jurisdiction of the Competition,

(excluding standard dismissals), the Competition would be empowered to consider a further charge of bringing the Competition into disrepute.

(Note: Action under Rule 18(G)(iii) shall only be taken against a Player in cases of the Player bringing the Competition into disrepute and will in any event be subject to an appeal to the Sanctioning Authority or The FA. All decisions must include the period of restriction. For the purpose of this Rule, bringing the Competition into disrepute can only be considered where the Player has received in excess of 112 days' suspension, or 10 matches in match-based discipline, in any competition (and is not restricted to the Competition) in a period of two years or less from the date of the first offence.)

**(H)** Subject to compliance with FA Rule C when a Club wishes to register a Player who is already registered with another Club it shall submit a transfer form (in a format as determined by the Competition) to the Competition accompanied by a fee as set out in the Fees Tariff. Such transfer shall be referred by the Competition to the Club for which the Player is registered. Should this Club object to the transfer it should state its objections in writing to the Competition and to the Player concerned within 3 days of receipt of the notification. Upon receipt of the Club's consent, or upon its failure to give written objection within 3 days, the Secretary may, on behalf of the Management Committee, transfer the Player who shall be deemed eligible to play for the new Club from such date or 7 days after receipt of such transfer.

In the event of an objection to a transfer the matter shall be referred to the Management Committee for a decision.

(i) The Club the player wishes to transfer to must first ascertain that all kit and equipment has been returned to the club the players are currently signed to. Once confirmed the club can then complete the Transfer Request form on the website stating the player's full name, date of birth, current club, and team and that they have parental/guardian approval for the transfer and that all kit and equipment has been returned.

(ii) The Club the player is transferring from will be notified by e-mail that a transfer request has been made. If that Club is happy for the transfer to go ahead, they approve the transfer by the web site. If the Club wishes to object to the transfer this must also be done by the web site. Approval or objection of the transfer must be completed within three days of receiving the e-mail. Failing to respond within three days will see the transfer proceed as if agreed.

(iii) Should the player's existing Club object to the transfer, the reasons for such objection must be provided via the web site. The Registration Card of the player must be surrendered to the League Transfer Admin Officer at the same time. The League Transfer Admin Officer shall then refer the matter to Management Committee for a decision.

(iv) Once the transfer has been approved the players new Club must deliver two new photographs of the player (conforming to the rules as per Registration Procedure) to a League Official, as detailed in the notification, within seven days. Failure to submit new photographs within seven days may see the transfer cancelled.

(v) The Players previous Club must return the Players Registration Card within seven days or may incur a fine of up to £50.00.

(vi) The Player will only become eligible to play for the receiving Club from the date indicated on the registration card.

(vii) A fee in line with the FA Fees tariff will be debited to the requesting Clubs League Account.

(viii) A Club cannot cancel the registration of a player who is subject to transfer procedure.

(ix) Clubs or Club Secretaries desiring to approach a player of another Club with a view to transfer can only do so with the permission of that Club and must comply in full of the regulations concerning approach as laid down in FA Rule C2(a).

(x) Clubs will only be permitted to transfer a maximum of two players from one team to another during anyone season this also includes internal transfers with the exception of Rule (xi). A player will only be permitted two transfers during any one season, except for exceptional circumstances that has been agreed by the management committee whose decision is final.

(xi) Clubs in the Mini-Soccer Section only, who wish to enter a second team in the same age group, at mid-season may do so by requesting a "Block Transfer Form" (such changes remain subject to the provisions of Rule 18B (iii))

The form is obtained from and returned to the League Transfer Admin Officer together with Registration Cards of all players concerned. A single transfer fee as set out in the fees tariff will be charged in these circumstances. Such players will be eligible to play for their new team on receipt of the amended Registration cards. Such players remain subject to the provisions of Rule 18L (iii) and Rule 24E for Challenge Cup and Trophy Competitions. Please note the Block Transfer form is solely for the purpose of new Mini-Soccer Spring teams.

**(I)** A Player may not be registered for a Club nor transferred to another Club in the Competition after last day in February except by special permission of the Management Committee.

**(J)** A Club shall keep a list of the Players it registers and a record of all matches in which those Players have played for the Club and shall produce such records upon demand by the Management Committee.

In the event a Club has more than one Team in an age group, each Team must be clearly identifiable **but not designated 'A' or 'B' or 1st or 2nd**. In such cases, Players will be registered for one Team only. A Player so registered will be allowed to play for his Club in a younger or older age group within the provisions of Rule 18(C).

**(K)** A register containing the names of all Players registered for each Club, with the date of registration, shall be kept by the (*Registrations*) Secretary and shall be open to the inspection of an officer of the club at all Management Committee meetings or at other times mutually arranged. Registrations are valid for one Playing Season only.

In the event of a Non-Contract Player changing his status to that of a Contract Player with the same Club, another Club in the Competition or with a Club in another Competition his registration as a Non-Contract Player will automatically be cancelled and declared void unless the Club conforms to the exception detailed in Rule 18(B)(i).

**(L)** A Player shall not be eligible to play for a Team in any special championship, promotion or relegation deciding match (as specified in Rule 22(A) unless the Player has played three Competition Matches for that Team in the current Playing Season.

(i) A player shall not be eligible to play for a team in any challenge cup or vase semi-final or final tie unless the player has previously played a minimum of three league, cup or vase matches under the jurisdiction of this League.

(ii) A player whose Registration Number and Shirt Numbers appears on the match card shall be considered to have taken part in the match in question unless evidence has proven otherwise.

(iii) Players who have transferred or whose registration has been cancelled shall not be permitted to play for their new team in the Challenge Cup/Vase or Shield Competitions if they have already played in a Challenge Cup/Vase or Shield match for any age group for their previous team. (See also Rule 24E). For the Shield Competition only, this rule applies to the Under 12 to Under 18 age groups. Under Rule 18L (iii) the Under 11 age group may be granted dispensation at the Management Committee discretion.

**(M)** A Team shall not include more than three Players who has/have played in 5 or more senior Competition Matches during the current Playing Season unless a period of 21 clear days has elapsed since they last played. 21 clear days is counted by excluding the day when the relevant Player last played and the day when the Player intends to play again. For the purpose of this Rule a senior competition is any Under 21's.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

**(N)** (i) Subject to Rule 18(N)(ii), any Club found to have played an ineligible Player in a Competition Match or Matches where points are awarded shall have the points gained from that Competition Match deducted from its record, up to a maximum of 12 points, and have levied upon it a fine in accordance with the Fines Tariff.

(ii) The Management Committee may vary the sanction as relates to the deduction of points set out at Rule 18(N)(i) only in circumstances where the ineligibility is due to the failure to obtain an International Transfer Certificate or where the ineligibility is related to the Player's status.

(iii) Where a Club is found to have played an ineligible Player in accordance with Rule 18(N)(i) above, the Management Committee may also, at its discretion:

(a) Award the points available in the Competition Match in question to the opponents, subject to the Competition Match not being ordered to be replayed;

(b) Levy penalty points against the Club in default; and/or

(c) Order that such Competition Match or Matches be replayed (on such terms as are decided by the Management Committee).

(iv) In the event of an unregistered or otherwise ineligible player taking part in a cup or vase match, the tie will be awarded to the opponents and the offending team expelled from the competition.

(v) In the event that both teams play an unregistered or otherwise ineligible player in the same match, both teams may be fined up to a maximum of £50.00 and the match will be declared null and void. In the event of this occurring in a cup or vase match both teams will be expelled from the competition.

(vi) For the purposes of this rule, an ineligible player is a player who is not registered, or is suspended by the County Association or League, or is overage, or is not qualified under the rules Rule 20I (v) or the cup and trophy competitions or is not qualified under the F.A. laws of the game.

(vii) Teams subsequently found to have been in breach of this rule on more than one occasion may also be liable to expulsion from the League.

(The following clause applies to Competitions involving Players in full-time secondary education): -

**(O)** (i) Priority must be given at all times to the activities of schools and school organisations. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

(ii) The availability of children must be cleared with the head teachers (except for Sunday League Competitions).

(iii) A child under the age of 15 as at midnight on 31 August in the relevant Playing Season, shall not be permitted to play in a Competition Match during that Playing Season where any other Player is older or younger than that child by two years or more.

## **19. CLUB COLOURS**

Every Team must register the colour and design of its shirts and shorts with the Secretary by 1st July who shall decide as to their suitability.

Any Team wishing to change the colours and/or design(s) of its shirt(s) and short(s) during the Playing Season must obtain permission from the Management Committee in advance of making that change.

Goalkeepers must wear colours which distinguish them from all other Players and the Match Officials.

No Player, including the goalkeeper, shall be permitted to wear black or very dark shirts.

Any Team not being able to play in its normal colours as registered with the Competition shall notify its opponents the colours in which they will play (including the colours of the goalkeeper jersey) at least 5 days before the Competition Match.

If, in the opinion of the referee, two Teams have the same or similar colours, the home Team shall make the change. Should a Team delay the scheduled time of kick-off for a Competition Match by not having a change of colours they will be fined in accordance with the Fines Tariff.

Shirts must all be numbered differently, failing which a fine will be levied in accordance with the Fines Tariff.

Names of Youth Players shall not appear on the shirts, failing which a fine will be levied in accordance with the Fines Tariff.

## **20. PLAYING SEASON, CONDITIONS OF PLAY, TIMES OF KICK-OFF, POSTPONEMENTS, SUBSTITUTES.**

**(A)** All Competition Matches shall be played in accordance with the Laws of the Game as determined by the International Football Association Board or, Mini-Soccer, The Mini-Soccer and Youth Futsal Handbook, or, for 9v9 football, The FA's Guide to 9v9 Football.

Clubs must take all reasonable precautions to keep their Grounds in a playable condition. All Competition Matches shall be played on pitches deemed suitable by the Management Committee. If through any fault of the home Team a Competition Match has to be replayed, the Management Committee shall have power to order the venue to be changed.

The Management Committee shall have power to decide whether a pitch and/or facility are suitable for Competition Matches and to order the Club concerned to play its Competition Matches on another ground.

(i) If the Management Committee deem it to be appropriate due to inclement weather or the condition of the home pitch, it may order any competitive cast home fixture(s) to be reversed. The reversal has to be accepted if it is within two hours of the original kick-off time (or unless mutually agreed by both teams.). If the opposition is unable to accept the game, the League Fixture Secretary has to be informed without delay. Once the League Fixture Secretary has confirmed that an alternative venue cannot be provided, then and only then do you stand your team(s) down. In the event that the reversed game is not accepted both Clubs must submit an SF1 detailing the circumstances. As per league rules the Management Committee will make a match decision. Failure to abide by this rule may see the fixture awarded or voided.

Artificial Football Turf Pitches (3G) are allowed in this Competition provided they meet the required performance standards and are listed on the FAs Register of Football Turf Pitches <https://footballfoundation.org.uk/3g-pitch-register>. All Football Turf Pitches used must be tested (by a FIFA accredited test institute) every three years and the result passed to The F.A. The FA will give a decision on the suitability for use and add the pitch to the Register. The home Club is also responsible for advising Participants of footwear requirements when confirming match arrangements in accordance with Rule 20(C).

Overhead netting is allowed for 5v5 and 7v7 mini soccer if the overhead netting height is at a minimum of 6m. No overhead netting is allowed for 9v9 and 11v11 affiliated matches.



Overhead wires used to support pitch divider netting are ideally removed for affiliated matches but if they cannot be removed then discretion is given to the match official to restart the match in accordance with the laws of the game.

All Competition Matches shall have a duration as set out below unless a shorter time is mutually arranged by the two Clubs in consultation with the referee prior to the commencement of the Competition Match, and in any event, shall be of equal halves.

Competition Matches should be played in accordance with the Laws appropriate to the relevant age group, as laid down by The FA, as detailed below.

Age Group	Minimum Duration of play per quarter (minutes) (Mini-Soccer)	Maximum Duration of play per quarter (minutes) (Mini-Soccer only)	Minimum duration of play per half (minutes)	Maximum duration of play per half (minutes)	Maximum playing time in one day in all organised development fixtures (minutes)	Maximum playing time in one day in all tournaments and trophy events/festivals (minutes)	Competition structure
Under 7 & Under 8	5	10	10	20	40	60	Development focused with a maximum of 3 trophy events per season over 2-week periods.
Under 9 & Under 10	10	12.5	20	25	60	90	Development focused with a maximum of 3 trophy events per season over 4-week periods (12)
Under 11	N/A	N/A	20	30	80	120	Development focused with a maximum of 3 trophy events per season over 6-week periods (18 weeks)
Under 12	N/A	N/A	20	30	80 (if applicable)	120	Any varieties including one season long league table
Under 13 and Under 14	N/A	N/A	25	35	100	150	Any varieties including one season long league table
Under 15 and Under 16	N/A	N/A	25	40	100	150	Any varieties including one season long league table
Under 17 and Under 18	N/A	N/A	25	45	120	180	Any varieties including one season long league table
Under 21	N/A	N/A	30	45	120	180	Any varieties including one season long league table

Competition Matches for age groups from U7 to U10 can be played in either quarters or halves. This Competition uses halves.

For round robin/trophy events, the maximum duration of play per half cannot be exceeded, but the minimum duration of play per half may be adjusted.

For trophy events, the Competition may award mementos.

The times of kick-off shall be fixed at the AGM and can only be altered by the mutual consent of the two competing Clubs prior to the scheduled date of the Competition Match with written notification given to the Competition at least five days prior.

Referees must order Competition Matches to commence at the appointed time and must report all late starts to the Competition.

The home Team must provide goal nets, corner flags and at least two footballs fit for play and the referee shall make a report to the Competition if the footballs are unsuitable. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

(i) The official season of the League shall be (as agreed at the AGM). No team shall be compelled to play after the concluding date. Original fixtures arranged by the Fixtures Secretaries must not be arranged for a date later than the concluding date determined by the Annual General Meeting.

(ii) During this period matches will normally be arranged for every Sunday excepting Sundays nearest to Christmas, New Year and two weeks covering the Easter Holidays. Matches may be arranged for days other than a Sunday but only by the mutual consent of both teams. Such arrangements **must** be agreed by the League Fixture Secretaries in advance of the date. The fixture will then be regarded as cast and subject to the full provision of Rule 20.

Selkent League, challenge cup and other trophy matches shall take priority over all other games, with the exception of County Cup games and must be played as laid down by the League Fixtures Secretary. Where a team is unable to fulfil a laid down Selkent fixture due to a re-arranged County or Selkent Cup match it is the responsibility of that team, regardless of being the home or away team, to notify its opponents of the cancellation. Failure to do so will result in a fine of £5.00 and render the defaulting team liable for any expenses incurred by their opponents.

(iii) A Club may request a fixture break for any of its teams if school trips and/or Club tours will lead to an infringement of Rule 20D. Such requests must be made in writing to the Fixture Secretary by submitting a fully completed SKF2 at least 21 days before the relevant Sunday **and** ensuring that an acknowledgement is received.

(iv) Any other requests will be at the discretion of the Management Committee and shall be binding. All requests must be made in writing to the Management Committee at least 21 days before the relevant Sunday. No team will be considered for a fixture break more than once in a season. **Except for School trips (See Rules 180 & 20D), SKF2s are not accepted for League Semi-Finals or Finals.** Where a match is cancelled due to a team being granted a break in its' fixtures, it is the responsibility of that team to immediately notify its opponents of the postponement and to confirm this in writing. Failure to do so will result in a fine of £5.00 and render the defaulting team liable to any expenses incurred by their opponents.

(v) Clubs must submit via the League Web Site, by the 15<sup>th</sup> August a completed "Home Pitch Availability" form for all 9 and 11- A -Side teams, giving details of venues and dates of home pitch availabilities for the forthcoming season (**Please note: The league cannot guarantee to facilitate all dates of pitch permits submissions**). Failure to provide this information by the due date will render the Club liable to a fine of £10.00 per defaulting team. Where pitch venues, as notified at the beginning of the season on the "Home Pitch Availability" form are changed, Clubs must notify the appropriate Fixture Secretary of such changes 10 days prior to the change. Failure to do so will render the Club liable to a fine of £10.

**(B)** Except by permission of the Management Committee all Competition Matches must be played on the dates originally fixed but priority shall be given to The FA and parent County Association Cup Competitions. All other matches must be considered secondary. Clubs may mutually agree to bring forward a Competition Match with the consent of the League Fixture Secretary. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

In the case of a revised fixture date, the Clubs must be given by the Competition 5 clear days' notice of the Competition match (unless otherwise mutually agreed).

(i) **A team may only enter one County Cup Competition each season, which must be named on the application form.**

(ii) **Under 7's & Under 8's Two games 10 minutes each way**

Mini-Soccer Fixtures Under 7's & Under 8's will be arranged in such a way as to allow two matches to be played at the same venue on the same day against the same opposition. Matches shall be played in the order as laid down by the Fixtures Secretary on the Fixtures List. Playing times for matches in this section cannot be shortened. Please note teams found not to be playing the above format will be charged with bringing the league into disrepute (Rule 6D)

**Under 9 & 10 - 25 minutes each way**

**Under 11 (non-competitive) - 30 minutes each way.**

**Under 12 - 30 minutes each way normal time.**

-10 minutes each way extra time.

**Under 13 and 14 - 35 minutes each way normal time.**

- 10 minutes each way extra time.

**Under 15 and 16 - 40 minutes each way normal time.**

- 10 minutes each way extra time.

**Under 17 to Under 21 - 45 minutes each way normal time.**

- 15 minutes each way extra time.

Except for double-headers, only one match per day will be allowed for age groups Under 11 to Under 21.

Playing times may be shortened to a minimum of

20 minutes each way (Under 11, 12)

25 minutes each way (Under 13, 14, 15, 16, 17, U18 & 21)

provided this is mutually agreed between the Team Managers and the Referee.

(iii) All matches shall take place according to the fixtures lists, amendment lists or as directed by the League Fixtures Secretaries.

(iv) Clubs refusing to play a cast league fixture or giving false information, that prevents the said team from fulfilling its league cast fixture will be charged with bringing the league into disrepute and dealt with under Rule 6D.

(v) The Fixtures Lists shall be the responsibility of the respective League Fixtures Secretaries who shall have the authority to re-cast a league game with Management Committee approval, to ensure the overall interests of all teams in the competition.

(vi) It is mandatory for all Under 7 Teams to attend an induction day on a predetermined Sunday in September in order for the League to meet with all Under 7 Team Officials to introduce them to the League Rules & Procedures. Teams that fail to attend may see their League fixtures delayed until they do attend.

(vii) **Double Header Matches** In the event of inclement weather and or adverse playing conditions the Management Committee may authorise the playing of Double-Header games to ensure that the League programme is brought to an orderly completion. Double-Header games only apply to Transitional Soccer and Youth Football and consist of two teams playing one another twice on the same day at the same location.

Double-header games will only be introduced when strictly necessary. Matches will be played on the ground of the Home team as determined by the Fixtures Secretary.

Each match may consist of different registered players for each team, but registration cards must be produced, and full match card procedures followed for each separate match. Where appropriate substitutes must also be separately named to the referee before the commencement of each match. Separate match cards must be completed for each game.

A team not ready to play at the time of the first scheduled kick-off shall be deemed as absent, (subject to Rule 20C (i). The second game will be played as soon as possible.

No more than a 10-minute break shall be allowed between the two separate matches. Half-time intervals may be reduced if agreeable to both sides and the referee.

Referees shall be entitled to claim a separate fee for each game. Each team shall be

responsible for one fee to be paid to the referee before the commencement of each game. A player who is dismissed from the field of play by the referee in the first match shall be eligible to take part in the second game.

The duration of each game shall be as follows: -

Under 11, 12 – 20 minutes each way

Under 13, 14, 15 & U16 - 25 minutes each way

Under 17, 18 & U21's - 30 minutes each way.

**(C)** An Officer of the home Club must give notice of full particulars of the location of, and access to, the ground, time of kick-off and kit colours (including goalkeeper) to the Match Officials and the Officer of the opposing Club at least 5 clear days prior to the playing of the Competition Match. The opposing Club must confirm receipt and give notice of its kit colours (including goalkeeper) at least 5 days prior to the playing of the Competition Match. If either is not provided, the relevant Club shall seek such details and report the circumstances to the Competition. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

(i) The permissible kick-off times shall be fixed at the AGM. For all games, the home team shall decide the scheduled kick-off time subject to this being in line with the agreed kick-off times at the AGM.

Kick-off times outside these times must be mutually agreed by both teams. Matches must commence no later than **20 minutes** after the scheduled kick-off time, unless mutually agreed by both teams. If a fixture does not take place due to a delay in kick-off time, it will be regarded as an unfulfilled fixture and dealt with under the provisions of Rule 20E (iiB).

(ii) Fixture dates will be confirmed in the following manner: -

The Club Fixture Secretary shall enter all home cast fixtures for League, League Cup & County Cup competitions onto the League Official Web Site by the Tuesday prior to the match. The opposing club fixture secretary must confirm receipt of match details via web site by the Tuesday prior to the match. Failure to follow the correct fixture notification or confirmation procedure may result in a fine of up to £50.00 for each offence. Only written evidence will be accepted by the Management Committee in the matter of any disputes.

(iii) A League Cast Fixture cannot be amended by clubs after the Tuesday prior to the Sunday cast fixture, without the permission of the League Fixture Secretary. Failure to abide by this Rule may result in a fine of up to £50.00 and see the said cast fixture void.

**(D)** The minimum number of Players that will constitute a Team for a Competition Match is as follows:

FORMAT	MINIMUM NUMBER
5v5	4
7v7	5
9v9	6
11v11	7

Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

**(E)** (i) In competitions where points are awarded, home and away matches shall be played. In the event of a Club failing to keep its engagement the Management Committee shall

a. award the points from the Competition Match in question to the Club's opponent (without the awarding of goals)

OR

b. order the Competition Match to be rescheduled. The Management Committee shall also have the power to order the rescheduled Competition Match to be played on a neutral

ground or on the opponent Club's Ground if they are satisfied that such action is warranted by the circumstances.

In addition, the Management Committee may at its discretion order one or more of the following (if appropriate):

- a. impose a fine (in accordance with the Fines Tariff),
- b. deduct points from the defaulting Club,
- c. order the defaulting Club to pay any reasonable expenses incurred by the opponents.

(ii) Any Club unable to fulfil a fixture or where a Competition Match has been postponed for any reason must, without delay, give notice to the (Fixtures) Secretary, the Competition Referees Appointments Secretary, the Secretary of the opposing Club and the Match Officials.

(iiA) Any Club failing to comply will be subject to a fine of £20.00 for the first offence and up to £50.00 for any subsequent offences and liable to any expenses incurred by its opponents.

(iiB) When, for any reason, a fixture is not fulfilled on the due date, both clubs must provide written notification of the circumstances to the league Fixture Secretary by 18:00 on the relevant Sunday. Form **SKF1** is available for this purpose on the web site and will be the only official SKF1 accepted. Failure to comply with this instruction may result in a fine of £30.00 for the first offence and up to £40.00 for any subsequent offences.

(iiC) The Management Committee shall therefore review the circumstances relating to all such unfulfilled fixtures, where they consider these to be unacceptable, the match shall be awarded to the opposing team (no goals) and the defaulting club fined under the provisions of Rule 20E(i)

(iiD) The defaulting club shall be liable for the match fees of any league appointed match official and any additional costs incurred by the league. In circumstances where the away team is the defaulting team and the provided pitch is unused, the home team may be entitled to charge for the cost of the pitch. Such claims must be made in writing (SKF1) and sent to the League Fixture Secretary, accompanied by a valid receipt or other proof of payment. In such cases where the claim does not exceed the following: -

11 A Side

Under 17 to Under 21's £120.00

Under 15 & Under 16's Pitch £100.00

Under 13 & Under 14 £80.00

9 A Side Pitch £60.00

Mini-Soccer Pitch U9/U10 £40.00

Mini-Soccer Pitch U7/U8 £20 for each game.

The Management Committee shall reimburse the pitch cost directly to the home team Club and recover this from the defaulting Club through the normal monthly account's procedures. Clubs claiming pitch costs exceeding the above will be required to claim their pitch cost direct from the defaulting Club.

(iii) In the event of a Competition Match not being played or abandoned owing to causes over which neither Club has control, it should be played in its entirety on a date to be mutually agreed by the two Clubs and approved by the Management Committee this excludes re-cast League Challenge Cup games that will be re-cast for the following Sunday unless there are exceptional circumstances. Failing such agreement and notification to the (Fixtures) Secretary within one day the Management Committee shall have the power to order the Competition match to be played on a named date or on or before a given date. Where it is to the advantage of the Competition and the Clubs involved agree, the

Management Committee shall also be empowered to order the score at the time of an abandonment to stand.

Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

(iv) The Management Committee shall review all Competition Matches abandoned in cases where it is consequent upon the conduct of either or both Teams. Where it is to the advantage of the Competition and does no injustice to either Club, the Management Committee shall be empowered to order the score at the time of the abandonment to stand. In all cases where the Management Committee are satisfied that a Competition Match was abandoned owing to the conduct of one Team or its Club member(s) they shall be empowered to award the points for the Competition Match to the opponent. In cases where a match has been abandoned owing to the conduct of both teams or their Club member(s), the Management Committee shall rule that neither Team will be awarded any points for that Competition Match, and it shall not be played. No fine(s) can be applied by the Management Committee for an abandoned Competition Match.

(v) The Management Committee shall review any Competition Match that has taken place where either or both Teams were under a suspension imposed upon them by The FA or Affiliated Association. In each case the Team that was under suspension would be dealt with in the same manner as if they had participated with ineligible players in accordance with Rule 18(N)(i) above. Where both Teams were under suspension the Competition Match must be declared null and void and shall not be replayed.

**(F)** A Club may at its discretion and in accordance with the Laws of the Game use substitute Players in any Competition Match.

Where a Competition does not allow return substitutes:

For Under 17s and Under 18s – A Club may name up to 5 substitute Players of whom not more than 5 may be used.

Where a Competition does allow return substitutes:

For Under 11s - Under 21's – a Club may use up to 5 from 5 substitute Players. A Player who has been substituted becomes a substitute and may replace any Player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of Association Football.

For Mini-Soccer – any number of substitutions may be used at any time with the permission of the Referee. Entry onto the field of play will only be allowed during a stoppage in play. A Player who has been replaced may return to the play as a substitute for another Player. A Team must not have a match day squad greater than double the size of its Team in an age group.

In Youth Football only, the referee shall be informed of the names of the substitute Players not later than 5 minutes before the start of the Competition Match and a Player not so named may not take part in the Competition Match.

A Player who has named as a substitute before the start of that Competition Match but does not actually play in the game shall not be considered to have been a Player in that Competition Match within the meaning of Rule 18 of this Competition.

**(G)** The half time interval shall be of five minutes' duration, but it shall not exceed 15 minutes. The half time interval may only be altered with the consent of the Referee.

**(H)** The Teams taking part in Under 7's to Under 11's or Youth Football shall identify a Team captain who may wear an armband and shall have a responsibility to offer support in the management of the on-field discipline of his/her teammates. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

**(I)** Where a suspension imposed in relation to a Football Debt (as defined under the Football Debt Recovery Regulations) upon a Club by The FA or Affiliated Association is not lifted, and/or the Club does not provide confirmation from The FA or Affiliated Association that such suspension is lifted to the Competition Secretary by [Time] [1 or 2] days before a fixture, that fixture will be treated as an unfulfilled fixture and dealt with in accordance with Rule 20(E)(i).

### **MATCH CARD PROCEDURE**

**(J)** Only players who have been properly registered in accordance with Rule 18 may take part in matches. Match Card Procedure as per rule, must take place using the App before the game commences. An emergency match card can only replace a Managers App for the following reasons: -

(a) The Named FA Compliant Team Manager/Assistant Team Manager has not yet attended the "In Service Team Managers course".

(b) There is a problem with the App or an inability to use the App on the day. The reason for not using the App must be recorded on the Emergency Match card.

(i) Team Managers and Assistant Managers who have completed the In-Service Team Managers Course are allocated a code by their club that enables them to access the app match card. This code is unique to the relevant manager or assistant and cannot be passed on to anyone else. A Club Official, Manager or Assistant Manager found to have breached rule 20(J) by passing this code to any other person may be charged with bringing the League into disrepute and see his/her Managers Badge removed.

(ii) The Team Manager or Assistant will apply Match Card Procedure. Player registration cards will be provided to the opposing Team Manager/Assistant in order that the players can be properly identified and entered onto the match card. The Team Manager/Assistant will enter the Player Registration Number and Shirt Number for each opposition player present and identified by the Player Registration Card. (Shirts must all be numbered differently, failing which a fine will be levied in accordance with the Fines Tariff. see Rule 19)

A player who arrives after the commencement of the match shall be eligible to play, after match card procedure has been carried out.

(xi) On the conclusion of the game the Team Manager/Assistant **must** ensure the match card contains the following information before it is sent: -

- (a) Opposition Players Registration Numbers for each player present and identified by the Player Registration Card.
- (b) Opposition Players Shirt Numbers/ Teams must indicate if shirts are not numbered.
- (c) Final match score
- (d) Kick off Time.
- (e) Time of match conclusion
- (f) Referee Name
- (g) Referee Mark
- (h) Name of Assistant Referee (linesperson) supplied for your team.
- (i) Name of person (printed) & signature performing match card procedure for your team.
- (j) Name of the Manager on the day (printed) & signature present at the match.
- (k) Name of Opposition Manager on the day (printed) present at the match.
- (l) Confirmation that the opposition Manager's League Badge was visible.
- (m) Confirmation that the match was played in full.

- (n) Confirmation that match card procedure has been complied with by Rule.
  - (o) The Team Manager/Assistant is responsible for endorsing this information is correct by ticking the appropriate box on the match card.
  - (p) Confirmation whether the opposition manager used the App or an emergency match to complete match card procedure.
- (iv) The said Manager is then responsible for submitting the match card by either: -  
Electronically - to be submitted to the League immediately on the conclusion of the game or within the 30-minute grace permitted.
- (a) Failure to do so will incur a fine.
  - (b) Emergency Match Card - to be received by the appropriate Registration Administrator within four days of the said match. Failure to do so will incur a fine.
- Continued breach of this rule shall be deemed gross misconduct and dealt with under Rule 6D.
- (v) Fines Relating to Match Card Procedure:
- Failure to provide Referee Mark will result in a **£10 fine see Rule 23H**
  - Clubs failing to number their team shirts will result in a **£10 fine per shirt** (up to an aggregate maximum of £30) Rule 19.
  - Match Cards NOT received will result in a **£20 fine** for a League cast fixture and a **£30.00** fine for a Cup, Vase & Shield fixture.
  - Late Match Cards will result in a **£10 fine**.
  - Failure to explain on an Emergency match card why the App was not used will result in a fine of **£20.00**.
  - Any other omissions on the Match Card will result in a **£5 fine per card**.
  - Team Manager to ensure that they submit a correctly completed match card. Team Managers who repeatedly breach this rule may see their Club receive a further fine of up to £50.00.
- (vi) A player or team whose physical registration card(s) are not available for inspection by the opposing team shall not be permitted to take part in the match and will be deemed ineligible (see Rule 18N).
- (vii) Teams found not to have carried out match card procedure shall be liable to a fine of up to £50.00. Any Team Manager who refuses to carry out match card procedures in accordance with this rule shall be **deemed guilty of bringing the League into disrepute and dealt with under Rule 6D**.
- (viii) In the event that it is proven both teams breached League Rule 20J in failing to complete Match Card procedure may see the game void.
- (ix) In the event that a Team Manager/Assistant is unable to electronically complete and submit the match card, they **must** complete by hand the emergency match card provided to teams for this purpose. It must be completed before the game commences and becomes the official match card for the game. Please note it is a breach of rule to transfer the information recorded on the emergency match card to an app match card or to submit an emergency match card if the app was used on the day. Managers found to have breached this rule may be charged under Rules 20J and Rule 6D.
- The match card must be posted to the relevant Registration Administrator ensuring it is received within FOUR days of the date of the match. In this situation, the Club must ensure they submit the result of the match onto the League website by 18.00pm on the day of the match.
- (x) If a team is found to have not completed match card procedure as per rule 18(J) (ii) the Committee will not proceed in investigating allegations relating to player eligibility.



## 21. REPORTING RESULTS

**(A)** The Registration Secretary must receive within 4 days of the date played, the result of each Competition Match in the prescribed manner. This must include the forename(s) and surname of the Team Players (in block letters) *and also the referee markings required by Rule 23*, or any other information required by *the Competition*. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

The Home Club/both Clubs shall use telephone/SMS/email/ FA Full Time / FA Matchday as directed by the Competition to notify the result of each Competition Match to the Official League Web Site by 18:00. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(i). **Electronically Submitted Match Cards.** The result will automatically be received by the league when the Manager/Assistant has sent the App immediately on the conclusion of the game or within the 30-minute grace permitted. Clubs failing to do so within the 30-minute grace will incur a fine (in accordance with Rule 20J).

(ii) **Emergency Manual Submitted Match Cards:** - The Team Manager is responsible for reporting the match score to his/her Club Representative. The Club Representative must ensure they submit the result of the match onto the League website by 18:00hrs on the day of the match. Failure to do so will incur a fine (in accordance with Rule 20J)).

(iii) It is the responsibility of each member club to ensure that their Appointed Club representative enters all match scores (home & away) for games where a result is not showing on the web site no later than 18:00hrs. Failure to comply with this Rule will result in a fine (in accordance with Rule 20J).

County Cup Games Results must be submitted onto the League Official Website by 18:00hrs on the day of the match. Failure to comply with this Rule will result in a fine in accordance with Rule 20J)

(iv) Unfulfilled or Abandoned matches, including County Cup games, must also be entered onto the league web site. Failure to do so will result in the offending Team being fined £20.00.

(v) Failure to enter the correct match scores may result in the offending Club being fined £10.00 for the first offence and up to £30.00 for any subsequent offence.

**(B)** The match result notification, correctly completed, shall be signed by an Officer of the Club, or as prescribed by the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

**(C)** The Competition and Clubs are permitted to collect but NOT publish results or any grading tables for fixtures involving Under 7s, Under 8s, Under 9s, Under 10s, and Under 11s. Any Competition failing to abide by this Rule will be dealt with by the Sanctioning Authority, and any Club failing to abide by this Rule will be fined (in accordance with the Fines Tariff). The Competition and Clubs are permitted to collect and publish results for trophy events.

## 22. DETERMINING CHAMPIONSHIP

**(A)** In Competitions where points are awarded, Team rankings within the Competition will be decided by points with two points to be awarded for a win (F.A. County Pilot Scheme) and one point for a drawn Competition Match. The Teams gaining the highest number of points in their respective divisions at the end of the Playing Season shall be adjudged the winners. Competition Matches must not be played for double points.

In the event of two or more Teams being equal on points at the end of the Playing Season, rankings may be determined by a deciding match, or matches played under conditions determined by the Management Committee, or the position shared.

(i) In the event of two or more teams being equal on points, team rankings will be decided in order of the following ways, each criterion, only being considered if the previous one fails to determine the ranking.

1. The number of games won.
2. The results of the matches played between those teams, but not counting goal difference.
3. Single play-off to be decided on penalties if the score is still level after extra time, with the playing conditions to be determined by the Management Committee.

(ii) In the event of a team not completing 75% of its league championship fixtures for the season, all points obtained by or recorded against such defaulting team shall be expunged from the League table. Where a team withdraws after completion of 75% of its league championship fixtures, points for the remaining games will be awarded to opponents with no goals to count.

(iii) Clubs in age groups Under 12 upwards will be placed in Divisions according to playing strength at the discretion of the Management Committee in the descending order of Premier Division (where applicable), Division A, Division B, Division C and Division D. Where circumstances dictate, Regional Divisions may also be formed, based on the geographic location of their home grounds.

(iv) Teams winning their respective Regional Divisions may be invited to participate in a "Championship" play-off match at the end of each season at the discretion of Management Committee.

(v) Teams finishing in the top two places in Divisions B, C and D will be entitled to promotion to the next highest Division for the following season. For Regional Divisions only the winners of each such Division will be entitled to promotion.

(vi) All other placing shall be at the discretion of Management Committee who will be guided by available vacancies expected playing strength and the preferences shown by Clubs on their application for membership forms.

(vii) Composition of Divisions for the new season will be advised to Clubs in July. Any request for a change of placing must be made in writing to the Secretary within 7 days. Such requests will be considered by Management Committee and may be accepted or rejected based on the overall interests of all teams in the competition. The Management Committee decision will then be considered final.

(viii) Divisions in the Under 7 to Under 10 age groups will be arranged in such a manner as to allow the season to be divided into two separate halves so that two separate league competitions can be arranged weather permitting. After completion of the first league programme new Divisions will be formed to allow for a second league programme to take place. The allocation of teams to divisions after completion of the first programme will be in accordance with perceived playing strength but will also be at the sole discretion of Management Committee.

## **23. MATCH OFFICIALS**

**(A)** Registered referees (and assistant referees where approved by The FA or County FA) for all Competition Matches shall be appointed in a manner approved by the Management Committee and by the Sanctioning Authority.

(i) The League Referee Secretaries shall be appointed for this purpose. Clubs must accept such duly appointed Referee or Assistant Referee.

(ii) The League Referee Secretary will advise and confirm match details to the Home Club, Opposition and Referee. In the event of these details having to be changed, the League

Referee Secretary, appointed Referee and Assistants must be notified immediately. Failure to do so may result in the club being responsible for the League Referee fee and a fine of £30 for the first offence and up to £50 for any subsequent offence.

**(B)** In cases where there are no officially appointed Match Officials in attendance the Clubs shall agree upon a referee. An individual thus agreed upon shall, for that Competition Match, have the full powers, status, and authority of a registered referee.

Individuals under the age of 16 must not participate either as a Referee or Assistant Referee in any open age competition and individuals under the age of 14 must not participate either as a Referee or Assistant Referee in any Competition Match. Referees between the ages of 14 and 16 are only eligible to officiate in competitions where the players' age band is at least one year younger than the age of the Referee, for example, a 15-year-old Referee may only officiate in competitions where the age banding is 14 or younger.

(i) In cases where the League is unable to provide an appointed referee, or the appointed referee fails to appear, the teams concerned **must** agree upon a substitute referee under all circumstances. Once the match official has been agreed he/she cannot be changed unless they become injured or have a personal emergency. Failure to abide by Rule 23B may see the game void.

(ii) If a current qualified and a County registered referee is available, he/she shall take priority over any other candidate and qualifies for the appropriate payment if independent from both clubs.

**(C)** Where assistant referees are not appointed each Team shall provide a Club assistant referee. Failure to comply with this rule will result in a fine (in accordance with the Fines Tariff) being imposed on the defaulting Club.

**(D)** The appointed referee shall have power to decide as to the fitness of the Ground in all Competition Matches and that decision shall be final.

**(E)** Subject to any limits/provisions laid down by the Sanctioning Authority, Match Officials appointed under this Rule shall be paid a match fee in accordance with the Fees Tariff inclusive of travel expenses.

Match Officials will be paid their fees and/or expenses by the home Club before the Competition Match, unless otherwise ordered by the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(i) Subject to any limits/provisions laid down by the sanctioning Association, Match Officials appointed by the League Referee Secretary under this Rule shall be paid a match fee as follows: -

(Mini-Soccer Referee) Under 7 & Under 8 - £10.00 per match.

(Mini-Soccer Referee) – Under 9 & Under 10 £20.00 per match

Transitional Football (9v9) Referee - £30.00 per match.

Transitional Football (9v9) Assistant Referee - £30.00 per match.

Youth Football Referee (under 13 to 14) - £35.00 per match.

Youth Football Assistant Referee (under 13 to 14) - £35.00 per match.

Youth Football Referee (under 15 to 16) - £40.00 per match.

Youth Football Assistant Referee (under 15 to 16) - £40.00 per match.

Youth Football (U17 U18 & Transitional U21's Referee - £45.00 per match

Youth Football Assistant Referee (U17 U18 & Transitional U21's Assistant Referee - £45.00 per match

#### Double Header Match Fees.

Transitional Football (9v9) Referee - £20.00 per match.

Transitional Football (9v9) Assistant Referee - £20.00 per match.

Youth Football Referee (under 13 to 14) - £25.00 per match.  
Youth Football Assistant Referee (under 13 to 14) - £25.00 per match.  
Youth Football Referee (under 15 to 16) - £25.00 per match.  
Youth Football Assistant Referee (under 15 to 16) - £25.00 per match.  
Youth Football (U17 U18 & Transitional U21's Referee - £30.00 per match  
Youth Football Assistant Referee (U17 U18 & Transitional U21's Assistant Referee - £30.00 per match

- (ii) **League Games**, the Referee Fee shall be paid by the **Home Team**.
  - (iii) **League Cup Matches** the Referee Fee shall be paid by **Away Club** but the responsibility for actual payment to the officials concerned will reside with the Home Club.
  - (iv) **Shield Matches** the Referee Fee shall be paid by the **Away Team** but the responsibility for actual payment to the officials concerned will reside with the Home Club.
  - (v) Assistant Referees Fees for all the above games shall be shared between both teams but the responsibility for actual payment to the officials concerned will reside with the Home Club
  - (vi) Match fees must be paid to the appointed match officials prior to the commencement of the game.
- (F)** In the event of a Competition Match not being played because of circumstances over which the Clubs have no control, the Match Officials, if present, shall be entitled to *expenses only*.
- (i) Where a Competition Match is not played owing to one Club being in default, that Club shall be ordered to pay the Match Officials if they fail to inform the Match Officials at least **two hours** prior to kick off, their full fee.
  - (ii) The responsibility for actual payment to the Match Officials concerned will reside with the defaulting Club. Failure to comply with this rule will see the defaulting Club fined £25.00.
  - (iii) If the Match Official is paid on the day by the non-defaulting team, they must report this to their Club Secretary who will request the re-imbursement for the Match Official Fee when completing the official SKF1 submitted under Rule 20E.
- (G)** A referee not keeping his or her engagement and failing to give a satisfactory explanation as to their non-appearance, may be reported to the Affiliated Association with which he or she is registered.
- (H)** Each Club shall, in a manner prescribed from time to time by The FA, award marks to the referee for each Competition Match and the name of the referee and the marks awarded shall be submitted to the Competition on the prescribed form provided. Clubs failing to comply with this Rule shall be liable to be fined (in accordance with the Fines Tariff) or dealt with as the Management Committee shall determine.
- (i) Where a Club marks a Referee 60 or under a letter of explanation must be sent to the League Secretary **within 3 days of the match**. Failure to do so will result in a fine of £30.00.
- (I)** The Competition shall keep a record of the markings and, on the form provided by the prescribed date each Season, shall submit a summary to The FA/County FA.
- (J)** The referee must submit a report form, supplied by the Competition, completing all sections of the supplied form within one day of the Competition Match.

**(K)** Match Officials who attend the annual Referee Meeting shall be supplied, each Playing Season, with a copy of the Competition Rules free of charge.

**(L)** Referees that have registered with the League are expected to attend the annual Referee Meeting.

**(M)** Referees that fail to attend their agreed appointments on three separate occasions may see the League not offer them any further appointments.

**(N)** League Appointed Referees are permitted to arrive no later than 20 minutes after the designated kick-off time if delayed due to a previous fixture appointment. The Referee must inform the Home Club of their possible late arrival at the earliest opportunity. If the Referee does not arrive within this permitted 20 minutes, then the game can commence with an agreed Referee and the appointed Referee is not entitled to his/her fee.

## **24. CUP COMPETITION RULES**

**(A)** The League will provide one trophy for Under 17 - Under 21 divisions and this shall be known as the 'Challenge Cup'. The League will provide individual awards to each competing player in a Challenge Cup final.

(i) The League will provide two trophies for the Under 11's to Under 16's they shall be known as the 'Challenge Cup' with the teams divided into two sections according to ability.

All Teams in age groups Under 12 and above must enter this competition. The League will provide individual awards to each competing player in a Challenge Cup final.

In the Under 11 age groups teams can decline entry into this competition. The League will provide individual awards to each competing player in a Challenge Cup final.

(ii) The League will provide Four trophies for each age group in Under 7 – Under 10 and they shall be known as the "Challenge Cup and Challenge Vase" with the teams divided into two sections according to ability. Teams in these age groups can decline entry into this competition. The League will provide individual awards to each competing player in a Challenge Cup or Challenge Vase final.

(iii) Challenge Cup Kick off times, during the midwinter period (October to March) Under 15 to Under 21 teams must kick off no later than 1.30pm to ensure that sufficient time is allowed to complete extra time and penalties. Kick-off times outside these times for these age groups must be mutually agreed by both teams and the League Fixture Secretary. Matches must commence no later than **20 minutes** after the scheduled kick-off time, unless mutually agreed by both teams.

**(B)** For extra Cup and Shield Competitions entry shall be by invitation.

**(C)** The control and management of these competitions shall be vested in the Management Committee. Entrance fees for the Challenge Cup/Vase/Shield competitions must be paid before the first round is drawn.

**(D)** All Challenge Cup rounds will be drawn before commencement of the season by a sub-committee comprising the Fixtures Secretaries (or their nominees) plus at least two and no more than five co-opted members. Under 17 to Under 21's Teams which are participating in 'A' divisions shall be excluded from Challenge Cup rounds until that in which the last 32 teams are paired off. This round shall be termed the first round. Preceding rounds will be termed preliminary rounds.

**(E)** To be eligible for a Challenge Cup or Challenge Vase semi-final or final tie, a player must have played for that team in at least three matches under the jurisdiction of the Selkent League during the current season. Where exceptional circumstances prevail, a Club may request special dispensation from the Management Committee to permit a player to take part in a semi-final or final tie. Such request must be put in writing at least seven days prior to the match in question and the decision of the Management Committee shall be final.

No player, having played in one Challenge Cup or Challenge Vase for one team, shall play for another club or team in the same competition or in a different age-group. Teams found guilty of breaching Rule 24E will be removed from the competition.

#### **(F). MINI-SOCCER CHALLENGE CUPS/VASES**

(a) All Cup-Ties to be played in accordance with the Laws of Mini-Soccer as set down by the Football Association.

(b) Teams in Mini-Soccer Challenge Cup/Vase Competitions will be drawn in groups of three to each play one another on an elimination basis. Matches shall be played in the order shown in the published draw unless the Clubs concerned mutually agree otherwise. Two points will be awarded for each win and one point for each draw. The overall winners shall proceed to the next round. Competitions may also be sub-divided into sections as the Fixtures Secretary deems desirable. In the event of a team failing to complete a tie in full, all points obtained by, or recorded against such defaulting team shall be expunged from the tie.

(c) If two or more teams are level on points at the completion of all three matches, the winners will be decided by goal difference. If goal difference is also equal, the winners will be the team scoring the highest number of goals. If a tie still exists between two teams at the completion of the three matches, those two teams shall play extra time and (see extra time table below), if necessary, use the penalty shootout procedure (**see Rule 24G(b)**) to determine the eventual winners. All Mini-Soccer players who have taken part in the match shall be eligible to take part in the penalty shootout. If all three teams are level on points, goal difference and goals scored after completion of the three matches the tie will be replayed the following week or as determined by the Fixtures Secretary.

(d) Any team that is absent or refuses to play extra-time or complete the penalty shoot-out procedure shall be expelled from the competition and the match awarded to their opponents.

(e) Mini-Soccer Challenge Cup/Vase competitions shall be concluded with a final tie or ties with winners, runners-up and third places being decided.

(f) Pitch expenses for Challenge Cup/Vase ties will be paid by the home club.

Referee's match fees shall be paid by the away club who will be responsible for actual payment to the officials before the teams take to the field of play.

(g) The Mini-Soccer Cup and Vase competition is by invitation that can be accepted or declined. Once accepted teams and team officials must abide by the League Code of Conduct and League Rules. Failure to do this may see the team invitation withdrawn.

#### **EXTRA TIME TABLE**

**Under 7 & Under 8**      5 minutes one way.

**Under 9 & Under 10**      10 minutes one way.

#### **(G) TRANSITIONAL 9 A SIDE SOCCER**

(a) All matches shall be played in accordance with the Laws of the Game as determined by the International Football Association Board or as amended by the Football Association for 9-a-side football.

(b) Teams will be drawn in pairs and matches played on a knock-out basis. The first named Club in each pairing shall have ground preference and there will be no replays. Extra-time is to be played in all ties if the game is a draw at full time. If, after extra-time, a draw still stands, the following penalty kick procedure shall be adopted. Each side shall select five penalty kickers from the players who were on the pitch at the end of extra-time, and they shall take penalties alternately against the opposing goalkeeper. All five of each side to

compete. The side scoring the most penalties shall be deemed the winners. In the event that there is still a tie after this procedure, the penalties will be taken alternately by opposing pairs on a sudden death basis. In this case neither side shall use any of the original five selected kickers until all remaining players, including the goalkeeper, have taken a penalty kick. Teams are permitted to exclude a player from the penalty kick only if he is genuinely injured and notified as such prior to the penalty kick procedure commencing.

(c) Challenge Cup competitions shall be concluded with a final tie on a neutral ground with winners and runners-up to be decided.

(d) Pitch expenses for Challenge Cup ties will be paid by the Home Club, the Referee Fee shall be paid by Away Club, Assistant Referees Fees shall be shared between both Teams but the responsibility for actual payment to the officials concerned will reside with the Home Club.

Match fees must be paid to the appointed match officials prior to the commencement of the game.

(e) The Under 11 Challenge Cup competition is by invitation that can be accepted or declined. Once accepted teams and team officials must abide by the League Code of Conduct and League Rules failure to do this may see the team invitation withdrawn.

#### **EXTRA TIME TABLE**

**Under 11 30 minutes each way normal time.**

-10 minutes each way extra time.

**Under 12 - 30 minutes each way normal time.**

-10 minutes each way extra time.

**Under 13 and 14 - 35 minutes each way normal time.**

- 10 minutes each way extra time.

**Under 15 and 16 - 40 minutes each way normal time.**

- 10 minutes each way extra time.

**Under 17 to Under 21 - 45 minutes each way normal time.**

- 15 minutes each way extra time.

#### **25. INVITATION TROPHY COMPETITIONS (SHIELDS)**

(i) Teams shall be allowed to participate in additional Shield Competitions at the invitation of the Management Committee. The organisation and management of these additional competitions shall be the responsibility of the League Management Committee who shall have the authority to withdraw its invitation at any time they believe a Team or Teams has brought the Invitational Shield competition into disrepute, or it is deemed to be in the best interest of the Shield Competition.

(ii) At the discretion of the League Fixtures Secretary, Invitation Shield Competitions may be arranged on a knock-out basis with the winners of each tie being decided after extra-time and penalties when necessary.

(iii) At the discretion of the League Fixtures Secretary, Invitation Shield Competitions may also be arranged on a Group League basis with winners and runners-up to meet one another in a final. If the result of the said final is a draw at full time, the result of the match will be determined by penalties, **with no extra time being played.**

(iv) Team rankings within each Group League shall be decided on points, with two points to be awarded for a win and one point for a drawn match. In the event of a draw no extra time shall be played in any of the Group League games. The two teams gaining the highest

number of points in their respective division at the conclusion shall be adjudged the finalists. Matches must not be played for double points.

(v) In the event of two or more teams being equal on points for 1<sup>st</sup> or 2<sup>nd</sup> place, the team with the highest goal difference shall be adjudged the winner. If goal difference is also equal, the team scoring the highest number of goals shall be adjudged the winner. In the event that two teams are still equal, the results of the matches played between those teams shall be adjudged the winner. In the event that two teams are still equal, the positioning shall be decided by a single play-off game to be decided on penalties if the scores are still level after extra-time.

(vi) A condition of entry and acceptance is that teams must play on a Saturday or Mid-Week if such action is necessary for the orderly completion of the Invitation Shield Competition.

**Teams failing to comply with these conditions of entry will be withdrawn from the competition**

(vii) Clubs failing to play a Shield fixtures will be fined under Rule 20E (i) (in accordance with the Fines Tariff). Teams that fail to play one or more Shield cast fixtures may be withdrawn from the competition.

(viii) Invitation Shield Competitions that are abandoned due to one or both teams being at fault may see the team(s) withdrawn from the competition.

(ix) Players MUST have participated in three League Competition matches for their team to qualify for a Shield Final with at least two of the three Matches being a Shield Competition Match for age groups Under 11 to Under 15. For age groups Under 16 to Under 21 one of the three matches being a Shield Competition match. Also, Rule 18L(iii) must apply.

(x) The Referee Fees and Assistant Referees Fees for all Shield matches shall be paid by the Away Club but the responsibility for actual payment to the officials concerned will reside with the Home Club.

Match fees must be paid to the appointed match officials prior to the commencement of the game.

(xi) By teams accepting the Shield Invitation they have agreed to abide by the rules of this competition and accept a Management Committee decision is final if made within the Invitation Shield Rules.

## **26. COURSES AND WORKSHOPS**

**Selkent Courses:** - In-Service Team Manager Workshop, Assistant Referee Workshop and Mini-Soccer Referee Workshop: -

### **Team Mangers Workshop**

(i) It is a condition of this League that Team Managers and Official Assistant Team Managers **must** attend the "In-Service Team Managers Course" within one month of being named by a Member Club as a Team Manager or Assistant Team Manager.

(ii) On completion of the In-Service Team Manager Workshop, the Team Manager or Assistant team Manager will be issued with: -

- An In-Service Managers or Assistant Team Managers badge
- A code of conduct that Managers/Assistant Managers must abide by at all SelKent League Competition games.
- Team Managers and Assistant Managers who have completed the course can be issued a registration code by their club to enable them to use the electronic match card app. The code is unique to the person it was issued to, and it must be kept confidential and only used by that person. Should a Manager or Assistant Manager be found to have allowed the code to be used by anyone other than themselves,



they may be charged with bringing the League into disrepute and have their badge removed.

Managers found guilty of breaching the In-Service code of conduct will:

- ❖ Receive a written warning for the first offence.
- ❖ A proven second breach of this code of conduct may see their badge removed.

For the avoidance of doubt, the League's policy is that it will only accept Team Officials who are in possession of a Selkent League In-Service Team Managers or Assistant Team Managers badge or are scheduled to attend the In-Service Team Managers Course.

(iii) It is a condition of this League that a Manager or Assistant Manager must display this badge when attending a League Competition Match. Failure to adhere to this rule will see the said Club fined £20.00 for the first offence and up to £50.00 for further offences.

(iv) Failure to attend the course within the specified time may see the said Manager or Assistant Team Manager suspended from their position as a Selkent Team Manager or Assistant Team Manager until such time they have attended the course.

(v) It is the responsibility of each individual Team Manager to provide 2 Passport style photos when attending the In-Service Team Managers course. Managers will be presented with their identity badge at the League Meeting following the Course they attended.

(vi) If an applicant fails to attend the course or cancels at short notice the Club concerned will be charged a £30.00 administration Fee.

(vii) The League's policy regarding Team Managers & Official Assistant Team Managers, is it will only accept Team Managers & Official Team Assistant Managers who are possession of a Selkent League In-Service Team Managers badge.

### **Line-Person Workshop**

(i) It is a requirement of this League that all 9 & 11 A Side teams has at least one team member that has attended the League Assistant Referee Workshop.

(ii) Each course applicant must provide 2 Passport style photos on attendance.

(iii) On conclusion of the course the applicant will be issued with a League identity badge. This must be worn for identification purposes at all Selkent cast fixtures but covered or removed before the game commences due to health and safety.

(iv) If an applicant fails to attend the course or cancels at short notice the Club concerned will be charged a £30.00 administration Fee.

### **Mini-Soccer Referee Workshop**

(i) It is a requirement of this League that all league registered Mini-Soccer teams has at least one team member that has attended the League Mini-Soccer Referee Workshop.

(ii) Each course applicant must provide 2 Passport style photos on attendance.

(iii) On conclusion of the course the applicant will be issued with a League identity badge. This must be worn for identification purposes at all Selkent cast fixtures but covered or removed before the game commences due to health and safety.

(iv) If an applicant fails to attend the course or cancels at short notice the Club concerned will be charged a £30.00 administration Fee.

## **27. RULES BINDING ON CLUBS**

Each Member Club shall be deemed to have given its assent to the foregoing rules and agreed to abide by the decisions of the Management Committee subject to **Rule 7**. Each Member Club must also abide by any issued Football Association and Selkent League Code of Conduct.

(i) Spectators & Parents/Carers found guilty of breaching any issued Football Association and SelKent League Code of Conduct will be required to sign an official declaration to abide by the League Code of Conduct at all official SelKent League fixtures. A second proven breach of the League Code of Conduct may see the individual suspended from attending any SelKent League official cast fixture.

## SCHEDULE A

FEES TARIFF		
RULE NUMBER	DESCRIPTION	MAXIMUM FEE
4 (A)	CLUB ENTRY FEE	£50.00
4 (B)	CLUB/TEAM ANNUAL SUBSCRIPTION	£150.00
4 (C)	DEPOSIT	£100.00
7 (C), 7(E)	PROTEST/APEAL FEES	£25.00
18 (D)	PLAYER REGISTRATION FEE	£10.00 (per player)
18 (H)	TRANSFER FEE	£10.00
23 (E)	REFEREE FEES	As agreed with Sanctioning Authority
23 (E)	ASSISTANT REFEREE FEES	As agreed with Sanctioning Authority

## SCHEDULE B

FINES TARIFF		
RULE NUMBER	DESCRIPTION	MAXIMUM FINE
2 (G)	FAILURE TO AFFILIATE	£100.00
2 (I)	FAILURE TO COMPLY WITH FA INITIATIVES	£100.00
2 (K)	UNAUTHORISED ENTRY OF TEAMS INTO COMPETITIONS	£100.00
3	FAILURE TO OBTAIN CONSENT FOR A CHANGE OF CLUB NAME	£30.00
4 (C)	FAILURE TO PAY A DEPOSIT	£100.00
4(E)	FAILURE TO ENSURE TEAMS ARE RECORDED AS AFFILIATED IN THE CLUB PORTAL	£100.00
5 (E)	COMMUNICATIONS CONDUCTED BY PERSONS OTHER THAN NOMINATED OFFICERS	£25.00
6 (H)	FAILURE TO COMPLY WITH AN INSTRUCTION OF THE MANAGEMENT COMMITTEE	£100.00
6 (I)	FAILURE TO PAY A FINE WITHIN REQUIRED TIMEFRAME	DOUBLE THE ORIGINAL FINE UP TO £100.00
8 (H)	FAILURE TO BE REPRESENTED AT AGM	£100.00
9	FAILURE TO BE REPRESENTED AT SGM	£100.00
10	FAILURE TO SUBMIT THE REQUIRED WRITTEN AGREEMENT OR TO NOTIFY CHANGES TO SIGNATORIES	£25.00
11 (A)	FAILURE TO PROVIDE NOTICE OF WITHDRAWAL BEFORE DEADLINE	£100.00
11 (B)	FAILURE TO COMMENCE/COMPLETE FIXTURES	£100.00
13 (A)	FAILURE TO SUBMIT THE REQUIRED WRITTEN AGREEMENT REGARDING THE TROPHY	£25.00
16(A)	FAILURE TO HAVE THE REQUIRED INSURANCE	£100.00
16(B)	FAILURE TO HAVE THE REQUIRED INSURANCE	£100.00
18 (A)	FAILURE TO CORRECTLY REGISTER A PLAYER	£40.00
18 (B)(iii)	FAILURE TO HAVE THE REQUIRED NUMBER OF REGISTERED PLAYERS PRIOR TO THE PLAYING SEASON COMMENCING	£25.00
18 (F)	REGISTERING OR PLAYING FOR MULTIPLE CLUBS OR INACCURATE COMPLETION OF A REGISTRATION FORM	£25.00
18 (G)(ii)	REGISTRATION IRREGULARITIES	£100.00
18(M)	FIELDING MORE THAN THE PERMITTED NUMBER OF PLAYERS WHO HAVE PARTICIPATED IN SENIOR COMPETITIONS MATCHES	£100
18 (N)(i)	PLAYING AN INELIGIBLE PLAYER	£100.00
18 (O)(i)	FAILURE TO GIVE PRIORITY TO SCHOOL ACTIVITIES	£50.00

19	FAILURE TO NUMBER SHIRTS	£10.00 (per shirt, up to an aggregate maximum of £30)
19	DELAYING KICK OFF TO DUE TO NO CHANGE OF COLOURS	£30
20(A)	DELAYING KICK OFF DUE TO FAILURE TO PROVIDE REQUIRED EQUIPMENT	£30.00
20 (B)	FAILURE TO PLAY MATCHES ON THE DATE FIXED	£100.00
20 (C)	FAILURE TO PROVIDE DETAILS OF A FIXTURE	£50.00
20 (D)	PLAYING MATCH WITH LESS THAN REQUIRED NUMBER OF PLAYERS	£100.00
20 (E) (i) & (iii)	FAILURE TO PLAY FIXTURE	£100.00
20 (H)	NO CAPTAIN'S ARMBAND	£10.00
21 (A) & 21 (C)	LATE RESULT NOTIFICATION FORM	£20.00
21 (B)	FAILURE TO PROVIDE RESULT	£20.00
21 (C)	PUBLISHING RESULTS/GRADING TABLES FOR FIXTURES INVOLVING U7S, U8S, U9S, U10S OR U11S	£50.00
23 (C)	FAILURE TO PROVIDE CLUB ASSISTANT REFEREE	£25.00
23 (E)	FAILURE TO PAY MATCH OFFICIALS' FEES AND EXPENSES	£25.00
23 (F)	FAILURE TO PAY MATCH OFFICIALS WHERE A MATCH IS NOT PLAYED	£25.00
23 (H)	FAILURE TO PROVIDE REFEREE'S MARK	£25.00